



## LITTLEBOURNE PARISH COUNCIL

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Chairman: Cllr Peter Farrow

### TO: ALL MEMBERS OF LITTLEBOURNE PARISH COUNCIL

Councillors are hereby summoned to attend the meeting of Littlebourne Parish Council on **WEDNESDAY 6 SEPTEMBER 2023** at **7.00pm** in the LWMH meeting room for the transaction of the business described in the following Agenda.

**G HUBBARD, CLERK TO THE COUNCIL**

## A G E N D A

### **Prior to the meeting: Presentation of title of Honorary Freeman of Littlebourne to Kenneth Shaw**

1. The Chairman's welcome and apologies for absence.
2. Declarations of Cllrs' Interest & any requests for dispensations
3. Minutes of the last meeting held **5 JULY 2023**
4. Policing, NHW and KCC Community Warden

### **The meeting will be adjourned for parishioners' questions and comments on agenda items only**

5. To RECEIVE City and County Cllrs Reports/comments
6. Planning/Trees Report (Appendix 2)
  - I. To RECEIVE any update on the Gladman application on The Hill
  - II. To RECEIVE any update on the Jenners site handover/footpath reopening
7. Highways matters
  - I. To RECEIVE an update on the traffic surveys requested in the village
  - II. To CONSIDER the proposal for double yellow lines opposite the Doctors surgery as part of the Annual Parking Regulation Review
8. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)
9. Correspondence and Clerk Report (Appendix 4)
10. To DISCUSS the quotation received for The List clearance and then ongoing maintenance of The List as part of the mowing contract
11. To CONSIDER making an application to the Grass Pitch improvement fund (details circulated)
12. Risk Assessment & ROSPA inspection
  - I. To RATIFY the expenditure on the playarea immediate repairs at £361.00 plus VAT
  - II. To CONSIDER any other actions needed from the ROSPA inspection (report & summary circulated)
  - III. To CONSIDER any further risk assessment updates required

13. To CONSIDER the purchase of a winch for the CCTV pole in the carpark
14. To DISCUSS possible projects to apply for a capital grant from CCC for 2024-25
  - I. The bollard replacement project
  - II. The hall door replacement project
15. To AGREE LPC Meeting dates for 2024 (Appendix 5)

*Dates of future meetings: 4 October, 1 November, 6 December 2023.*