



## LITTLEBOURNE PARISH COUNCIL

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Chairman: Cllr Peter Farrow

### TO: ALL MEMBERS OF LITTLEBOURNE PARISH COUNCIL

Councillors are hereby summoned to attend the meeting of Littlebourne Parish Council on **WEDNESDAY 7 JUNE 2023** at **7.00pm** in the LWMH meeting room for the transaction of the business described in the following Agenda.

**G HUBBARD, CLERK TO THE COUNCIL**

## A G E N D A

1. The Chairman's welcome and apologies for absence.
2. Declarations of Cllrs' Interest & any requests for dispensations
3. Minutes of the last meeting held **10 MAY 2023**
4. Policing, NHW and KCC Community Warden

### **The meeting will be adjourned for parishioners' questions and comments on agenda items only**

5. To RECEIVE City and County Cllrs Reports/comments
6. Planning/Trees Report (Appendix 2)
7. Highways matters
  - I. Feedback from recent A257 Group meeting and their request for support from KALC on a 20mph limit on Littlebourne High Street.
8. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)  
TO RECEIVE the Internal Auditor's report and any recommendations thereon (Appendix 3b)

#### Financial policies for review or adoption:

- i) The review of Littlebourne Parish Council's Financial Regulations, previously circulated via email to all Cllrs (Appendix 3c)
  - ii) The review of Littlebourne Parish Council's Standing Orders, previously circulated to all Cllrs (Appendix 3d)
  - iii) Review of the LPC Risk Assessment (Appendix 3e)
  - iv) Review of the Council's Register of fixed Assets (Appendix 3f)
  - v) Review of the Council's Statement of Internal Control for year 2023-24(Appendix 3g)
  - vi) Review of the Council's Statement of Accounting Policies year ending 31 March 2023(App 3h)
- TO RECEIVE, CONSIDER AND APPROVE the AGAR for the financial year ended 31 March 2023 for submission to the Audit Commission, comprising:
- Income and Expenditure Accounts
  - The Annual Governance and Accountability Return for consideration by Cllrs and signing by the Chairman, comprising of the;
    - I. Annual Governance Statement
    - II. Accounting Statements
9. Correspondence and Clerk Report (Appendix 4)
  10. To DISCUSS a grant request received from East Bridge Chorale (further information received)
  11. To DISCUSS items for inclusion in the July edition of the LPC News