



## LITTLEBOURNE PARISH COUNCIL

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Chairman: Cllr Peter Farrow

### TO: ALL MEMBERS OF LITTLEBOURNE PARISH COUNCIL

Councillors are hereby summoned to attend the Littlebourne Parish Council Statutory Annual Meeting on **WEDNESDAY 10 MAY 2023** at **7.00pm** in the LWMH meeting room for the transaction of the business described in the following Agenda.

**G HUBBARD, CLERK TO THE COUNCIL**

## A G E N D A

1. The Election of Chairman for the Council year **2023-24**
2. The Election of Vice Chair for the Council year **2023-24**
3. The Chairman's welcome and apologies for absence.
4. Declarations of Cllrs' Interest & any requests for dispensations
5. Minutes of the last meeting held **1 MARCH 2023**
6. CONSIDER & AGREE LPC Sub Committee structures and representations on other bodies (Appendix 1 current 22-23 roles shown)
7. AGREE Annual Subscriptions to renew
  - (a) Kent Association of Local Councils.
  - (b) Society of Local Council Clerks.
  - (c) Campaign for the Protection of Rural England.
  - (d) Kent Playing Fields Association.
8. Policing, NHW and KCC Community Warden

**The meeting will be adjourned for parishioners' questions and comments on agenda items only**

9. To RECEIVE City and County Cllrs Reports/comments
10. Planning/Trees Report (Appendix 2)
  - I. To AGREE the LPC response to CA/23/00484 – 300 homes on The Hill, Littlebourne
11. Highways matters
  - I. To DISCUSS Highway Drainage concerns
12. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)
  - I. To RECEIVE the Budget Expenditure sheet for the 4<sup>th</sup> QTR Year 2022-23 (Appendix 3b)
  - II. To RECEIVE the Ear Marked Reserves schedule for 2022-23 (Appendix 3c)
  - III. To RECEIVE the Ear Marked Reserves schedule for 2023-24 to show transfers from new budget (Appendix 3d)
13. Correspondence and Clerk Report (Appendix 4)
14. To RECEIVE an update on the Laurels site
  - I. Open Space planting & handover
  - II. Reinstatement of pathway from Evenhill into the estate
  - III. Pavement completion at end of Wenderton Way

15. To DISCUSS the public toilet project and outstanding works
16. To DISCUSS a grant request received from East Bridge Chorale (application circulated)
17. To DISCUSS request from The Barn for signage on Jubilee Road/A257
18. To DISCUSS how to mark the 23 years of service to the village of retired Cllr Ken Shaw.

*Dates of future meetings: 7 June, 5 July, 6 September, 4 October, 1 November, 6 December 2023.*