

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD 1 FEBRUARY 2023 AT 7PM IN THE LWMH
MEETING ROOM**

Present: Parish Cllr Peter Farrow (Chairman)
Parish Cllr Mick Giles
Parish Cllr Brian Hurlow
Parish Cllr Cate Reid
Parish Cllr Lee Castle
Parish Cllr Melanie Moore
Parish Cllr Andy Fraser

Mrs Gail Hubbard, Clerk to the Council
There were no members of the public present.

115. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting. Apologies had been received from Cllr Ken Shaw (holiday). The resignation of Cllr Maxted since the last meeting was noted.

116. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

There were none.

117. MINUTES OF THE MEETING HELD 4 JANUARY 2023

The minutes from the previous meeting were AGREED as a true record of the meeting. They were duly signed by the Chairman.

118. POLICING, NEIGHBOURHOOD WATCH & COMMUNITY WARDEN

There were no reports received. It was reported to LPC that a vehicle in Nargate Street had its fuel tank drilled and drained while the owners were away, causing damage to the car.

119. ADJOURNMENT

There was none

120. COUNTY COUNCILLOR

Cllr Sole had circulated his monthly report which had gone out to all Cllrs, main points as follows;

The Canterbury City Council annual parking review is out to consultation until 10 February. Views are sought on proposals such as new double yellow lines, loading bays and pavement/verge parking bans. Changes are proposed locally in Barham, Petham and Littlebourne, so please make your views known.

With highways issues, I've been out, as usual, looking for potholes and other issues and then pressing KCC to act. These include improvements to the road surface in Valley Road, Barham, replacement of reflective bollards near the Coldharbour Lane junction, new 30mph road markings, and bus stop accessibility improvements.

I am very concerned with a number of budget cuts proposed by KCC. Locally this includes a huge two-thirds reduction in the grants that I am able to access for community and highway improvement projects. I shall be challenging this at the KCC budget meeting.

121. PLANNING/TREES

The planning items were discussed as per Appendix 2 – attached at the end of the minutes.

122. HIGHWAYS

Two emails had been received from residents raising concerns over highways matters in the village. One concerned about the speeds of vehicles through the village, especially at the bottom end, near the Green. Clerk has responded giving details of HIP and recent communications with Highways about possible SLOW markings to go on road surface. The Speed watch group are also planning some sessions on the approved site at The Green, so this might also make some impact on the speed of vehicles entering the village at this end. The second complaining about Jubilee Road and the parked vehicles situation. There was some discussion on the problems in Jubilee Road and the current double yellow lines, adding further yellow lines is not popular with the residents of Jubilee and could well create further issues, as the vehicles will park somewhere.

Cllr Giles reported back from the recent A257 Group meeting that he attended. The group had contacted all members asking for them to make comments on the local plan then a joint response could be compiled. However the response compiled seemed to be rather Wingham biased. Clerk to write to group to express our disappointment that the only itemised items were Wingham ones, rather than all the parishes involved concerns.

123. SPEED WATCH

Cllr Castle gave an update on the speed watch team, there are now six volunteers so two groups of three can operate the equipment. There was a session last week and another this week, with a number of speeding vehicles logged and reported to Kent Police.

124. FINANCE

AUTHORISATION OF ACCOUNTS FOR PAYMENT

There were receipts totalling £15,305.00 NOTED for the month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £269.10 was proposed by Cllr Moore, seconded by Cllr Castle and AGREED and Appendix 3a totalling £2607.04 was proposed by Cllr Castle, seconded by Cllr Hurlow and AGREED. So it was RESOLVED that the payments set out be authorised – attached at end of minutes.

Mrs Clayson had increased her hourly rate for January. This was proposed by Cllr Reid, seconded by Cllr Moore and AGREED to accept the price increase.

125. CLERKS REPORT

A. Enquiry from resident of The Green

Wanting to have the white posts painted/missing ones replaced. Clerk to forward request to Mounts.

B. Furley Page

Following a query from Cllr Castle, the clerk chased up Furley Page regarding our registration of the land that was transferred to us on The List site in December last year. It has not been registered yet. The latest position being The Land Registry aim to complete half of applications in 10 months and almost all in 20 months.

C. 2023 New Year Card

From Mayor of Wimille

D. Christmas card

From Christine Cleret, previous President of Wimille Twinning Committee

All other correspondence was noted.

CLERK REPORT

EV CHARGE POINT FOR CARPARK

A layout drawing has been requested from Connectkerb and they have confirmed it will be two EV charge spaces. KCC have subsequently been in contact and are working on a new legal agreement which won't be ready until 15th February, so we await further info.

MOLES

There are a few mole hills on the far side of the recreation ground. Clerk to arrange for mole man to visit.

126. LPC OFFICE PLUG SOCKETS

It was AGREED that the additional works required in the LPC office be carried out at a cost of £266.

127. REPLACEMENT PLANTER ON THE HILL

It was AGREED an octagonal molded plastic self-watering planter be purchased to replace the demolished wooden one. This would be supplied, sited and filled with soil and plants for a max of £940.00 plus VAT. The planter colour was AGREED as black, with one vote against and one abstention.

128. PUBLIC TOILET

The clerk had prepared a report on the maintenance of the toilet which had been circulated to all Cllrs prior to the meeting.

The clerk had obtained three quotations for the cleaning of the toilet and the sanitary waste provision. Cllr Castle proposed we go with the local cleaning company and see how the cleaning schedule works out going forward, Cllr Reid seconded this and it was AGREED.

The toilet is not yet fully complete as is awaiting some snagging issues to be completed so signage has been added to the door and the money slot taped over.

Clerk to order toilet roll holder and soap dispenser and supplies.

Clerk to order a sign for the door and waymarker for the carpark entrance, also a sign for the wall inside the toilet.

If disabled residents require a RADAR key these can be ordered online or obtained through Age Concern.

129. LPC NEWS NEXT EDITION

The next edition will be March, so items needed by 20th Feb for inclusion. Items so far to include:

- Chairmans update
- Info on Voter ID
- New Cllrs piece for election
- Speed watch piece
- Village Living Room

130. BIN STORAGE AREA

Cllr Castle reported back on the quotations he had been trying to obtain. More investigation on this required.

131. BASKETBALL HOOP

The state of the hoop and surface underneath had been mentioned at the youth bus last year so Cllr Castle had obtained a price to have a concrete base installed and the existing

removed. A quotation had also been sought to have a proper safety surface installed. Both options were deemed too expensive for an item that sees little use. Removal was also discussed. It was AGREED to leave as is for now, it is not unsafe.

132. TO DETERMINE THE MILLENNIUM AWARD WINNER 2023

The Clerk read out the following nominations for this years award;

SUE & ALAN BULL – They both work tirelessly on behalf of LWMH. Sue is Chairman of the Hall Trustees, ensuring all aspects of hall management are adhered too. Alan has taken the role of voluntary caretaker, getting jobs done quickly and saving the hall money. Not many days go by that they are not popping into the hall to do something. Together they also run the monthly bingo and social groups in the hall.

CAROL CHILDS- She has run the pre-school for many years, with her aim to give the children the best possible start for their future education. Hundreds of children from the 4 villages and beyond have received loving care and learning at Ladybirds under Carols guidance.

SUSAN BEENEY – She is just what Littlebourne needs, she is super with people and really does care. She has built a great friendship with some of the elderly residents in the village, allowing them to attend events in the hall.

A secret ballot took place and the winner will be announced at the Annual Parish Meeting on 15th March.

The meeting closed at 8.40pm.

Please note these minutes will remain unapproved until the next LPC meeting

Dates of future meetings: 1 March, 15 March APM, 10 May, 7 June, 5 July, 6 September, 4 October, 1 November, 6 December 2023.

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL
PLANNING REPORT 1 FEBRUARY 2023**

APPENDIX 2

Applications since last meeting

CA/22/02674	Single storey rear extension together with covered seating areas. The Evenhill Pub 62 The Hill Littlebourne, CT3 1TA	LPC to support application
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Notifications

CA/22/02424	Use of garage as habitable accommodation. 18 Hazel Lane, Littlebourne CT3 1SP	GRANTED
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Trees works

CA/23/00013	Oak in rear garden-re-pollard, reduce overhanging branches by 1 metre to previous points, overall 20% reduction; Sycamore in rear garden of Little Court reduce overhanging branches by 1.5 metres to fenceline. The Pilgrims Rest 50 High Street Littlebourne Kent CT3 1ST	No concerns raised by LPC
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LITTLEBOURNE PARISH COUNCIL FINANCIAL REPORT FOR MEETING 1 FEBRUARY 2023

APPENDIX 3

(A) FINANCIAL MATTERS

- (a) **RECEIVED** the bank statements for December 2022 and **RESOLVED** the signature of the Chairman thereon.
- (b) **NOTED** the clerk has prepared the 3rd QTR VAT reclaim totalling £5,851.10 and submitted the online submission.
- (c) **NOTED** the LPC Nationwide Savings account is now open and ready for money to be transferred as previously agreed.

(B) RECEIPTS

Quinn Estates – grant towards toilet project	15,000.00
KCC – Cllr Soles Member Grant	300.00
Thompson – peppercorn rental	5.00
TOTALS	£15,305.00

(C) DIRECT DEBITS

1x1 Ionos	Website monthly charge	18.00
NEST	Pension payment February	104.62
TOTALS		£122.62

(D) AUTHORISATION OF ACCOUNTS

BACS	UK Office Direct – office stationary & ink	131.10
BACS	Furley Page – Disbursements (land registry fee for land on the List)	45.00
BACS	LWMH – KT fire alarm call outs (linked to public toilet)	93.00
BACS	Mrs Clayson – litterpicking and sweeping	585.00
BACS	Brook Security – Annual CCTV contract	414.00
BACS	Expenses payments	71.13
BACS	Salary payments	1536.91
TOTALS		£2,876.14