

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD 3 NOVEMBER 2022 AT 7PM IN THE LWMH
MEETING ROOM**

Present: Parish Cllr Peter Farrow (Chairman)
Parish Cllr Mick Giles (Vice Chairman)
Parish Cllr Brian Hurlow
Parish Cllr Lee Castle
Parish Cllr Ken Shaw
Parish Cllr Melanie Moore
Parish Cllr Eloise Maxted
Parish Cllr Andy Fraser

Mrs Gail Hubbard, Clerk to the Council
Community Warden Susan Beeney
There was one member of the public.

71. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting. Apologies had been received from Cllr Cate Reid (unwell).

72. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

There were none.

73. MINUTES OF THE MEETING HELD 5 OCTOBER 2022

The minutes from the previous meeting were proposed by Cllr Shaw, seconded by Cllr Castle and AGREED as a true record of the meeting. They were duly signed by the Chairman.

74. POLICING, NEIGHBOURHOOD WATCH & COMMUNITY WARDEN

There were no reports from the Police.

Community Warden Susan Beeney gave her report as follows;
PCSO Castle has left to become a Police Officer, we will no longer have a named PCSO for the area, this is in line with elsewhere.
Susan has been carrying out a number of welfare visits in the area, and some to tackle loneliness.

A number of dog waste reports on the recreation ground; Susan asked if the council would consider the provision of poo bags on the rec to encourage dog walkers to clear up after their dogs.

Susan suggested the provision of a generator to be kept at the hall for emergency use if we have a power outage. She had already spoken to Cllr Mike Sole about the idea and he might have some funding available. Cost would be approx. £500. Cllr Moore & Cllr Maxted to look further into this idea along with the warm bank idea.

75. ADJOURNMENT

There was none.

76. COUNTY COUNCILLOR

Cllr Mike Sole had forwarded his monthly report, main points below:

The draft Canterbury City Council Local Plan went out for consultation this month. You can take part at by searching "Canterbury Local Plan Consultation 2045" online. The

consultation closes at 5pm on 16 January 2023. The Local Plan is quite controversial in places, including traffic zoning in and around the city, and a large number are large housing developments in Thanington, Littlebourne, Womenswold and most significantly a new town at Adisham. I spoke at the CCC cabinet meeting to try to get Adisham new town removed - it is not believed to be deliverable as the owners of the majority of the land do not wish to see it developed. Since then I have attended the Adisham Parish Council planning sub-committee and chaired a meeting of affected parishes in the Canterbury and Dover area, which included Womenswold, Adisham, Bekesbourne with Patricbourne, Littlebourne, Aylesham and Wingham. Together these parishes will be opposing the proposed developments in Adisham and Womenswold parishes. My views have been included on BBC Radio Kent and featured in the Kentish Gazette.

At Kent County Council, I seconded and spoke on a motion, that was passed by the council, to condemn the actions of Southern Water and to work to improve our water quality and stop the dumping of sewerage in our rivers and sea. I also raised questions about the lack of capacity on school time buses, and I continue to follow this up.

77. PLANNING/TREES

The planning items were discussed as per Appendix 2 – attached at the end of the minutes.

78. HIGHWAYS

At the of the Traffic Action & Highways subcommittee yesterday Cllr Hurlow had become the new Chairman after Cllr Giles stood down from this role. Cllr Farrow gave his thanks to Cllr Giles for all his work being Chairman of this committee for so long. Cllr Hurlow then updated Cllrs on the current situation with the HIP, for which there is a meeting later this month that Cllr Hurlow, Cllr Giles and the Clerk will attend.

79. PARKING REGULATION PROPOSAL: 8300 CHURCH ROAD

CCC had drawn up a proposal following our request for double yellow lines in Church Road. It was AGREED that this proposal should go forward as drawn to The Annual Parking Regulation Review 2022.

80. FINANCE

AUTHORISATION OF ACCOUNTS FOR PAYMENT

There were no receipts NOTED for the month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £2,770.10 and Appendix 3a totalling £11,823.38 were proposed by Cllr Moore, seconded by Cllr Shaw and AGREED. So it was RESOLVED that the payments set out be authorised – attached at end of minutes

81. CLERKS REPORT

CORRESPONDENCE

A. Kent Minerals and Waste Local Plan 2013-30 (the Plan) Review

Regulation 18 Public Consultation

Details of the proposed changes to the KMWLP and the site assessment methodology are available on the County Council's website: www.kent.gov.uk/mineralsandwaste

The consultation period runs from Monday 24th October 2022 until midnight on Monday 4th December 2022.

B. KALC AGM

The KALC Annual General Meeting will be held on Saturday 19th November 2022 at Ditton Community Centre, Kilbarn Road, Ditton, Aylesford, Kent, ME20 6AH commencing at 10.00 am. Each member Council is entitled to send two voting representatives to the AGM, but your Council may send a further two non-voting representatives if topics on the agenda are of particular interest to members of your Council. I have forwarded the full set of papers to all Cllrs.

All other correspondence was noted.

CLERK REPORT

BENCH REPLACEMENT

Clerk has two quotations for this project so far and is awaiting a site visit next week to arrange the third quotation. Still awaiting third quotation back.

FOOTBALL TARGET

Cllr Castle and his daughter have cleaned off the target of green mildew/moss, looks greatly improved.

LPC NEWS NOVEMBER

Has been printed, sorted into streets and left at the back of the Church for the C&V volunteers to deliver out.

QUEENS JUBILEE COMMEMORATIVE TREE

The English Oak tree being donated by Elite Blinds based at Builders Square Littlebourne is to be planted on the Recreation Ground near to the BMX track. This is due to be planted next week (with a view to it possibly being moved in the future to the open space at the top of the Laurels development where it will be part of a woodland environment). Elite Blinds are also donating some trees to Turners Orchard.

BRIAN STALEY MEMORIAL TREE

This was also suggested to be planted near the BMX track but unsure of timings. Clerk to check with Cllr Mike Sole the status of this.

82. CANTERBURY CITY COUNCIL DRAFT LOCAL PLAN TO 2045

The Chairman, Cllr Moore and the Clerk had attended a meeting held by Adisham Parish Council on Monday evening, neighbouring parishes had been invited to discuss the draft local plan and the inclusion of land at Cooting Farm for 3200 homes.

The Chairman, Cllr Moore and the Clerk had also attended a briefing for parish councils at the Guildhall on Wednesday evening where CCC had presented their plans for the Local Plan for the rural areas.

Two sites included with the village; 300 homes on The Hill and 50 homes on Court Hill.

It was AGREED the Councils actions would be as follows:

To leaflet the village

To hold a public meeting early in December where the Chairman would address the village

To encourage residents to respond to the consultation

To request more information on the proposals from the developers/CCC planners.

83. PLANTER ON THE HILL

The top planter on The Hill had been hit by a vehicle and demolished last Monday. The vehicle and drivers details had been obtained by one of the neighbouring houses. The mess has already been cleared away. It was AGREED the clerk should make an insurance claim for the damaged planter, the planter would then be replaced as it plays an important role on the build out. Also to look into the possibility of offering local companies to sponsor the upkeep of the planters and look at pricings for a watering and maintenance contract on the for planters.

84. LINE MARKING

Cllr Castle had obtained prices for the refreshing of the line markings in the carpark, this would not be done until the toilet works is complete. Cost of £1000 per day.

LPC had also previously discussed the provision of markings on The List to keep pedestrians safe – this would be a round roundel with a pedestrian inside with the word slow underneath. Cllr Castle had also previously raised the line marking in the parking bays in St Vincent’s Close which is badly faded and leads to inconsiderate parking, neither Highways (not their remit or budget) or CCC Housing (as they are used by all residents of the road and visitors) will remark them. Cllr Castle proposed the St Vincent’s line marking be done on the same day at The List markings (firm charges a day rate), permission has already been sought from CCC and permission granted to carry out this works, this was AGREED. Cllr Mike Sole would contribute to some of the cost of the St Vincent’s markings.

85. LIGHTING OUTSIDE PARISH OFFICE

Cllr Giles explained the light outside the office interferes with the quality of the image on the CCTV, when the camera goes into night mode. Light to be replaced with an eyelid style bulkhead which will hopefully solve the problem by directing the light downwards. The cost of £156 was AGREED by the council.

The meeting closed at 8.42pm.

Please note these minutes will remain unapproved until the next LPC meeting

Dates of future meetings: 7 December 2022, 4 January, 1 February, 1 March, 15 March APM, 10 May, 7 June, 5 July, 6 September, 4 October, 1 November, 6 December 2023.

Signed..... (Chairman)

Date.....

LITTLEBOURNE PARISH COUNCIL PLANNING REPORT 3 NOVEMBER 2022

APPENDIX 2

Applications since last meeting

CA/21/01400 & CA/21/1401 Listed consent	Erection of fencing, pedestrian and driveway gate to front elevation and replacement rear driveway gate to side elevation. 1 The Green, Littlebourne, CT3 1UU	Revised plans LPC no objection but would reiterate KCC Highways comment on maintaining the height of the hedge to retain visibility on the corner.
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Notifications

None		
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Trees works

None		
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PROW Notification

Order Ref: ROW/3288094	Title of Order: The Canterbury City Council (Public footpath CB174 (part) Littlebourne) Public	Order Decision: Order Confirmed
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	path diversion order 2020.	
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**LITTLEBOURNE PARISH COUNCIL
FINANCIAL REPORT FOR MEETING 3 NOVEMBER 2022**

APPENDIX 3

(A) FINANCIAL MATTERS

- (a) **RECEIVED** the bank statements for September 2022 and **RESOLVED** the signature of the Chairman thereon.
- (b) **NOTED** the Clerk has completed the necessary CIL Parish Report to return to CCC for the reporting year April 2021-March 2022. The year in which we received £8687.08.

(B) RECEIPTS

None	
TOTALS	£0.00

(C) DIRECT DEBITS

1x1 Ionos	Website monthly charge	18.00
NEST	Pension payment	98.58
TOTALS		£116.58

(D) AUTHORISATION OF ACCOUNTS

BACS	Mrs Clayson -litterpicking & sweeping	820.00
BACS	Salary payments October and November	2921.50
BACS	Expenses payments	69.51
CHQ	Kent County Playing Fields Association – annual subscription	20.00
BACS	Funnell Electrical Services – relocation of outside socket for xmas tree lights	350.00
BACS	Mickle Print – LPC News November edition printing	261.00
BACS	Office Direct UK – printer ink	107.47
BACS	Bourne to Garden – contract mowing October	480.00
BACS	Vineyard Garden Centre – Fifth Trust services	384.00
BACS	Datum groundworks – Toilet project works	8940.00
BACS	Meadow Grange Nursery – removal and disposal of damaged planter	240.00
TOTALS		£14,593.48