

**LITTLEBOURNE PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 20 SEPTEMBER 2012**

**Present:** Parish Cllr Vivienne Spratt (Chairman)  
Parish Cllr Betty Jeffries  
Parish Cllr Pamela Evans  
Parish Cllr Geoffrey Barrett  
Parish Cllr Geof Welch  
Parish Cllr Mike Gallagher  
Parish Cllr Cate Reid  
Parish Cllr Ken Shaw

Ms Amanda Sparkes, Clerk to the Council

City Cllr Brian Staley

Guest Speaker, Adrian Verrall, Canterbury City Council Planning Policy Manager

48 members of the public (40 for part of the meeting)

**76. CHAIRMAN'S OPENING REMARKS AND APOLOGIES FOR ABSENCE**

Cllr Spratt welcomed everyone to the meeting, especially Adrian Verrall as guest speaker. Apologies for absence were received and accepted from Parish Cllr Mick Giles (Vice-Chairman) who was unwell, and KCC Cllr Michael Northey.

Cllr Spratt made some announcements. The hanging baskets and tubs through the village had been judged by a previous winner and joint first was 34B Jubilee Road, 12 Orchard Close and 6 Evenhill Road, and runners up were 2 and 11 Court Meadows, 3 Pineside, 11 The Hill, 58, 60 A and 60B Jubilee Road.

Littlebourne had entered Action with Communities in Rural Kent "Rural Village of the Year", and at the presentation evening of 14 September that Cllrs Spratt and Reid went to, Littlebourne won a prize in all four categories. Littlebourne was "Highly Commended" in "Sustainability", and "Commended" in the Community, Business and Communication categories.

Cllr Spratt also explained about the twinning with Wimille next initiative. Wimille Christmas Market will take place on the 1st and 2nd of December. If any villagers want to go to have a stall for the Christmas market, selling their products, they should arrive on Saturday 1<sup>st</sup> and the twinning committee of Wimille will find them free accommodation. Other villagers may attend on Sunday 2 December for a guided tour of Boulogne, a visit to a pub, and the Christmas market. Anyone wishing to should contact Cllr Spratt. Provided there is enough interest a coach should cost around £30.00 per head

**77. DECLARATIONS OF INTEREST**

There were no declarations of interest. .

**78. MINUTES OF THE MEETING HELD ON 21 JULY 2012**

Cllr Reid proposed and Cllr Evans seconded to accept the Minutes as a true record of the meeting.

**79. POLICING, SECURITY AND NEIGHBOURHOOD WATCH**

Cllr Welch advised that a resident in Nargate Street was threatened and robbed last week. He reminded Cllrs and residents to give him email addresses to be able to send neighbourhood watch alerts.

**80. GUEST SPEAKER, ADRIAN VERRALL, CANTERBURY CITY COUNCIL**

Adrian Verrall, Canterbury City Council Planning Policy Manager, advised his job was to take forward a Local Plan for the whole Canterbury district. He explained implications from the Localism Act have had changes in planning. Canterbury City Council (CCC) is now responsible to determine its own new housing numbers. The National Planning Policy Framework has also been substantially streamlined. Canterbury City Council has been working with Kent County Council (KCC) around population growth figures and economic figures and housing requirements. Nathaniel Lichfield and Partners have looked at several scenarios to meet known local needs. CCC has also worked with MORI re people's opinions about development. 900 people were interviewed face to face in their own homes. 71% felt more development was needed, for housing for the next generation and to boost the economy, but there were concerns around traffic and the environment. The Nathaniel Lichfield and MORI studies are available to view on Canterbury City Council's website.

CCC also commissioned and completed rural settlement studies for all the villages in the Canterbury District. Sturry, Barham, Bridge, Blean, Chartham and Littlebourne are deemed to have enough services to support more development.

Adrian explained he is in the process currently where landowners, agents, and developers have suggested to CCC sites for housing. Impact site assessments are then carried out plus transport modelling studies and viability studies. Currently all the information has to be given to Members over the next 2-3 months so a draft Local Plan should be out for consultation at the end of December.

Adrian explained powers exist to produce Neighbourhood Plans. A parish council can carry this out. Their production is a complicated process and time consuming and the cost is in the region of £20k. As many people as possible should be involved in the production. The DCLG have advised CCC that they expect a Neighbourhood Plan to match what is in the city council's Local Plan and not be at odds with it. Therefore the timing currently is not very good as the content has to match Canterbury's emerging Local Plan. Adrian urged the parish council to think about what the vision is for the village over the next 20 years. He explained that the city council has a duty to help a parish council with a neighbourhood plan, consultation and referendum – with advice and with funding. He also explained there are other ways to get involved in the planning process – through commenting on the draft Plan and sharing results of local surveys.

In answer to a question, Adrian confirmed that Village Design Statements, Parish Plans and Conservation Area Appraisals will still be valid, although he commented that they may need refreshing.

Adrian advised the relationship between housing and employment is not a direct one. But research proves stifling housing does have a negative effect on the local economy.

Adrian explained the site at Littlebourne on The List is on a city council list of about 200 sites that are being considered for housing and or mixed development (SHLAAs- Strategic Housing Land Availability Assessments). Some have already been ruled out. The List is still being considered. Adrian stated that the city council does have more sites than it needs. Canterbury City Council officers will present the information and evidence to Members shortly for the Cllrs to make decisions on which sites to use to meet housing numbers. In response to a question he said they have considered the Barracks, but the Ministry of Defence has said that site won't be available for at least five years. From another question, Adrian explained that a small site officially is classed as less than five units, but the SHLAA process a small site is one with less than 20.

Adrian confirmed The List site is a Greenfield site. There is a focus for Brownfield but from the last round there is very little Brownfield left.

In response to a question, Adrian confirmed water resources have been taken in to consideration, and they have talked to the water companies.

Difficulties with access to The List were raised. Adrian confirmed that two transport engineers have visited all the SHLAA sites and commented. That information is not yet in the public domain.

A resident commented that students affect the housing market and don't pay council tax. Adrian explained the city council has very little control over a house being taken over by students. High numbers of students affect the level of services. The city council does not have the power to levy a tax on exempt properties. He confirmed that the student impact has been taken in to account in the Nathaniel Lichfield studies. About 2000 properties in Canterbury are occupied by students. About 27,000 students are in Canterbury, some full time, some part time, some living at home. The city council is looking at how to prevent new housing stock becoming Homes in Multiple Occupation. Adrian also explained they will expect developers to foot the bill for services either directly on site or through the new developer infrastructure levy.

There are concerns around where the next generation will live, and concerns around affordability. Adrian explained the city council has no control over who would inhabit new homes except the social rent allocated units. He confirmed they are looking at measures to ensure local people with housing need are catered for.

Adrian spoke about the timescale for the Local Plan – it will be out for two rounds of consultation at the end of 2012 and then a final draft will go the Inspectorate. The process is expected to take two years. If the Inspector approves sites in the final draft then the site will last for 20 years. If a site is not included there is no guarantee that it wont come forward again in the future.

Cllr Spratt advised residents that Cllrs had held a recent site meeting at the Hill with highways officers. She thanked Adrian for coming and he and several residents left the meeting at that point.

#### **81. ADJOURNMENT OF THE MEETING**

A resident spoke about highways works in the village – areas get marked up but delays in doing the work means it gets washed away and has to be done again which is a waste of money.

Another resident spoke about some dogs being taken in to the children's play area – the Chairman agreed to ask the PCSO and KCC Warden to keep an eye on this but it is difficult to police. The option of self closing gates was explored by the Clerk some months ago but the cost was prohibitive.

The meeting continued.

#### **82. CITY COUNCILLOR REPORT**

City Cllr, Brian Staley, explained he had kept quiet during Adrian Verrall's presentation but because he is an opposition Member. Finance from central government will be determined by the number of houses built but Canterbury has some special considerations. A piecemeal approach does not help infrastructure or pollution etc. It is important to get housing in the right places, and to provide affordable housing, and housing for the elderly.

Cllr Staley reminded Cllrs that he had been working on a rural transport scheme for smaller villages and that this has now started.

He stated he was very proud that there would be an official opening of Ellen Court on Tuesday 25 September at 11.30, followed by a buffet lunch and entertainment by the Children of Littlebourne primary school. He congratulated the Parish Council on their input which he felt made the scheme happen.

The Chairman explained the invite to Cllrs of the official opening was only received with five days notice. Cllr Gallagher explained this had proved very difficult to attend as it clashed for so many with other meetings and a reply to his enquiry about the delay was unsatisfactory. The Clerk was asked to write to Larissa Laing, housing manager at Canterbury City Council to express the council's disappointment.

Cllr Staley also explained that the A257 traffic safety group is working very well. However Salvatore has just applied for permission for twelve more lorries to be housed at Preston

### **83. KCC COUNCILLOR REPORT**

KCC Cllr Michael Northey had asked prior to the meeting that the following news be read. He is still investigating the possibility of good bollards in Jubilee Road and his funding for this is being processed. Also, KCC had put in £6 million extra this year for resurfacing roads in all Kent. For Canterbury South East division the share comes to around £117,000. Littlebourne is getting over half of this, to resurface St Vincent's Close at £12,000, and Nargate Street, at £48,000. This works is provisionally programmed to be done 17-21 November but is weather dependant.

### **84. PLANNING**

The Planning applications and tree works were discussed and comments recorded on Appendix 2 attached to these Minutes.

NOTED exemption from planning for storage shed for cricket equipment on Littlebourne Recreation Ground/Turners Orchard. The Chairman advised that the Parish Council wishes for a shed to be provided for Cricket Club and Orchard storage equipment and on 20<sup>th</sup> August development management officers confirmed to her that this comes under permitted development for the recreation ground/orchard, and no planning consent is necessary. Also because of the size it is exempt from Building Regulations as well.

### **85. RESIDENT GUEST - to update the parish council about the purchase of cricket facilities on the recreation ground**

Resident Paul Spratt attended on behalf of Littlebourne Cricket Club – to give details about the proposed purchase of cricket facilities on the recreation ground, for use by all members of the public.

He explained different options were considered – a batting end, a full size pitch, permanent net or portable pitch.

Costs were sourced as follows:

Permanent net £7230 plus VAT	£8676
Portable Pitch £3595 plus VAT	£4314
Batting End £4630 plus VAT	£5556
Mobile Cage £1315 plus VAT	£1578

A portable pitch has issues of storage and weight and would not be accessible to all people from locked storage. A new 11m batting end and in conjunction with a replacement mobile batting cage was preferred, at a total costs of £5,945 plus VAT totalling £7,134. The Cricket Club have over £4k in grants already, and money raised from BBQs and subscriptions.

Paul explained the construction of the batting end and that the contractor is approved by the Lords Taverners. They are also about to open up a funding stream for up to £2k.

Maintenance is just sweeping and light rolling. The guarantee is for six years and the lifespan is dependent on usage.

The synthetic surface could be damaged by fire – the cricket club will add it to their insurance policy after purchase.

Two sites for a batting end and mobile cage were considered –

- i) At the north east corner so practice can go ahead during matches as the area is outside the boundary, however this site is disadvantaged by low sun in the batter's eyes, plus the surrounding vegetation would reduce the guarantee period.
- ii) On the lower side of the cricket table – to avoid the football pitch - this is the preferred location.

The batting end will be available at any time of the day, and used by the youth section of the cricket club every Friday for practice sessions. There is also possible use for Youth matches on Tuesday evenings and Sunday mornings. Paul was pleased to advise the Cricket Club are to enter a League next year.

Cllr Gallagher proposed and Cllr Reid seconded that permission be given from the parish council to allow the cricket club to site the batting end on the recreation ground at their preferred location.

## **86. FINANCE**

### **(A) FINANCIAL MATTERS**

- (a) RECEIVED the bank statements for July and August 2012, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED a payment of £14.40 taken by direct debit on 15/7/12 and 15/8/12 for Southern Water.
- (c) NOTED that the Annual Return to the Audit Commission was returned to the Clerk on 2 August 2012, with no actions or recommendations being required. As legally required, the Clerk posted the "Notice of Conclusion of Audit and Right to inspect the annual return notice" on the noticeboard on 3 August 2012.
- (d) NOTED that the Clerk completed and returned the monitoring and evaluation form for KCC on 12 August for the grant of £250 for the new community noticeboard (KCC reference LSG/CAN/11/36)
- (e) NOTED that the Clerk completed and returned the monitoring and evaluation form for KCC on 12 August for the grant of £300 for the Queen's Diamond Jubilee celebrations (KCC reference CAN13-7)
- (f) NOTED that the Clerk replied to NALC on 16 August 2012 regarding the DCLG Consultation on Payments by parish councils, that proposes the removal of the statutory rule requiring cheques to be signed by two councillors, and adopting the option of electronic banking. The consultation can be found at <http://www.communities.gov.uk/publications/localgovernment/parishcouncilspayments>  
The response advised that Cllrs are wholly supportive in principle, subject to streamlining of processes to ensure there is not an increased work burden, and ensuring adequate safeguards.
- (g) NOTED that the Clerk submitted a CCC CIFT capital grant application on 16 August 2012 for replacement safety surfacing for a piece of play equipment at the recreation ground. Grant sought £2944, parish council's own contribution if grant is successful will be £3066.
- (h) NOTED that the Clerk has booked the annual play area inspection with Digley Associates for their October schedule.

- (i) NOTED that as the footway lighting along the back of Ellen Court is now all installed and working and fully insured by the parish council, the Clerk prepared and sent an invoice for CCC's 50% promised contribution, of £1,604, on 1 September 2012.
- (j) TO NOTE changes to the Local Government Pension Scheme from 1 October 2012: for **scheme members who move from one employer to another and then leave within 365 days**. Because of the protections to pensionable pay that are written into the regulations, in theory KCC could be contacting Littlebourne parish council up to 10 years after someone has left employment to ask for this information so the council needs to ensure that pay information is kept for that length of time.
- (k) NOTED receipt of a grant application from St Vincent's Church for £1000 for maintenance of churchyard for 1 April 2013 to 31 March 2014. This will be considered by the finance sub-committee at the budget setting meeting in October/November.

### **(B) AUTHORISATION OF ACCOUNTS**

The Clerk ran through the expenditure list previously circulated to Cllrs as Appendix 3 totalling £2,902.47 along with the direct debit schedules for the Clerk's salary, Clerk PAYE and employee and employers NIC, together with a supplementary sheet of expenditure presented to the meeting totalling £527.62. Cllr Jeffries proposed and Cllr Gallagher seconded and it was RESOLVED that the financial matters and accounts, as previously set out totalling £4475.03 be authorised for payment.

## **87. CLERK REPORT**

### **CORRESPONDENCE**

- (a) Southern water summer newsletter and update
- (b) Details of the changes to residents using household waste and recycling centres – details at [www.kent.gov.uk/hwrc](http://www.kent.gov.uk/hwrc) such as maximum trailer sizes, and limits on the amount of soil, tyres etc. The Clerk will add the detail to the next LPC News for residents' information.

### **Kent Highways Annual Seminar**

CONSIDERED Invitation to the KHS Parish & Town Council Seminar on 10 October 2012. Places are limited to one per parish. Cllr Gallagher will attend.

### **Changes to mail processing for Canterbury**

Letter received from the Royal Mail – a major programme of modernisation has seen a new Mail Centre in Knight Road, Rochester to serve postcode areas within Kent. Its automated machinery sorts mail more efficiently and much faster, and has latest energy saving measures also. Since March 2012 all posted mail from our area has been processed at this new site. From Monday 13 August all inbound mail (mail posted in other parts of the country for Kent) was transferred to this centre. Final delivery will still be by staff at our delivery office.

### **PROW DMS Consultation**

The current Definitive Map and Statement (DMS) of public rights of way records dates from 1979 and earlier. This was previously the most up to date information available. Considerable development and change in land use has occurred since 1979. The DMS fails to reflect this and is increasingly out of date, plus mapping technology has advanced since then. The Countryside Access project is bringing the DMS up to date. All modification orders have been incorporated. They are keen to hear from anyone who thinks the routes of any rights of way are not shown correctly on maps at <http://www.kent.gov.uk/prowconsultations>

### **Changes for Council Tax and Council Tax Benefit**

Basically, council tax benefit is, from 1 April 2013, not going to be paid in full by central government but paid locally. Central Government have said they will cut back the amount given to local authorities by 10-15%. Canterbury City Council needs therefore to save the

difference. Central Government has said pensioners receiving council tax reductions must be protected, but CCC can change other benefits. CCC is proposing:

- To stop the 10% discount given on second homes
- To stop the 100% discount on empty homes
- To make those working people who receive benefit currently now make a (larger) contribution to their council tax bill – they will receive 5-6% less benefit – in the examples provided for people with a family and a single person on average this will mean they would need to find an extra 50p - £1 per week.

The Clerk completed the online survey on 16 August 2012 with comments as follows:

- Councillors are supportive of the central government assurance that pensioners receiving council tax reductions must be protected. Councillors are also supportive of Canterbury City Council's proposals to stop the 10% discount given on second homes (subject to a further comment below), and to stop the 100% discount on empty homes.
- However there is concern about those people already struggling on low incomes - councillors would not want to see a further reduction in benefit support next year or future years, and if a further saving needs to be made in future then they would rather that the city council's other services should be considered in the round.
- People who are able to get a home before selling their existing home via bridging loans etc will now have the added burden of two lots of Council tax & this will slow the housing market by eliminating this type of purchase.

#### **88. ADVICE PARTNERSHIP FOR EAST KENT (APEK)**

The Clerk explained she had been sent an invitation to join the partners of APEK free of charge. APEK is a charity funded by the Lottery and aims to establish a partnership of over 200 organisations across East Kent that work with people who need advice, or have an interest in advice provision. Groups such as citizens advice bureaux, volunteering groups, debt advice centres, Age Uk, Counselling and support groups have all signed up already. By establishing a broad partnership they can raise advice provision and work towards a range of services that meet the needs of the people of East Kent. All councillors agreed to membership and the Clerk will complete the application form.

#### **89. TWINNING WITH WIMILLE**

Cllr Spratt advised that 16 people had so far booked to go to the Christmas markets in December. She explained the walking group from Wimille are coming to Littlebourne on 13 October and on 15 December families from Wimille will visit Canterbury and Littlebourne. Cllr Gallagher and Cllr Reid AUTHORISED funding for refreshments for these events.

#### **90. HOUSING**

The Chairman advised of a problem with tyre slashing and tyre popping in Court Meadow and St Vincent's currently. The incidents are being dealt with by the partnership group of housing associations, PCSO etc.

RECEIVED the Chairman's report of a meeting held at Canterbury City Council about housing need for the Canterbury district (previously circulated by email but classed as confidential at this stage by the city council). This was part of the city council's Best Value Review panel looking again at their housing allocations policy, in light of new powers contained in the Localism Act, giving councils greater discretion in setting local criteria to determine priority for the council's housing register.

RECEIVED the Clerk report of a write up of a meeting between the Clerk, Chairman and representatives from Southern and Sanctuary housing associations (previously circulated as Appendix 6). This confirmed the eligibility criteria, and bidding processes, and discussed the

waiting list, advertising, allocating with under occupancy, and transfers between the two housing associations properties in the village.

**91. THE BARN**

Cllr Jeffries explained the Heritage weekend event was well attended and raised funding for the Barn and Nature reserve. There had been an impressive photographic display.

**92. LITTLEBOURNE NATURE RESERVES**

Cllr Evans explained there had been successful water quality testing recently, and the hedgehog survey results are being collated. The hedgehog tunnel from The Orchard was taken but has since been retrieved. The AGM of the nature reserves is to be held in the Lounge on Monday 24 September.

Cllr Welch questioned management of the riverbank on the nature reserve side. Cllr Evans explained that there had been two days booked for the Kentish Stour Countryside project volunteers and a free skip from the environment agency booked, but this help was lost after an earlier unpleasant incident around the bank. The help will be booked again for Spring 2013.

**93. HOWLETTS AND COPPICING IN PINWOODS**

Cllr Evans' report from a meeting at Howletts regarding the all year coppicing that is taking place in Pinewoods had been circulated prior to the meeting as Appendix 5. Cllrs Evans and Jeffries had a meeting with the Head Gardener at Howletts about queries concerning coppicing at Pinewoods. Cllr Evans also had a copy of a report written by Howletts' Woodland Management Consultant which has been filed in the Parish Office.

Cllr Evans explained the meeting had been supportive and established good links and partnership working, and progressed both with confirming dormice presence and the Hedgehog monitoring.

**94. PROW – MODIFICATION TO DEFINITIVE MAP INVESTIGATION RESULTS**

The KCC PROW department have written about the council's request to have two footpaths added to the Definitive Map:

- A route running between existing Public Footpath CB150 to The Hill at Littlebourne, and
- A route running through Howletts Zoo Park between existing Public Footpath CB152 at Bekesbourne Hill to The Hill at Littlebourne.

The result of the investigation is that it is not considered that either of the claimed routes is reasonably alleged to subsist. The reasons are set out in their report sent to the Clerk and now held by Cllr Jeffries. Therefore the County Council is not prepared to modify the Definitive Map and Statement in line with the parish council request.

The parish council has 28 days from the date of the letter (7 September) to serve notice of an appeal to the secretary of state.

Cllr Jeffries explained she and the Clerk have established that an Appeal will not cost the council anything – except time and copying. The timescale will be 6-12 months depending on the availability of an Inspector. There are sound reasons and objections to the decision to raise an appeal. Cllr Jeffries has emailed a copy of the documentation to The Open Spaces society for their comments.

The Clerk will write a letter to the Secretary of State and KCC to advise of the parish council's decision to raise an Appeal.

**95. HIGHWAYS**

Cllr Gallagher confirmed that the parish council has written to Adrian Verrall and Kent Highways traffic engineer about concerns over access, congestion, and speeding, in relation to any future development on the List. He thanked the Clerk for her report (previously



circulated as Appendix 7)) of a site meeting held on 14 September 2012, between Cllrs Spratt, Gallagher, and Reid, and Amanda Sparkes, Clerk, and a Kent Highways engineer. This raised congestion and speeding concerns, traffic calming measures and other highways considerations for development here. Rydon Homes will have to produce a transport assessment and safety audit for any proposal here. Cllr Gallagher explained that the Highways officer was not able to take a position ahead of an application being submitted, which might or might not include a doctors' surgery.

Cllrs CONSIDERED a section of double yellow lines along Jubilee Road for use as a passing space, the detail previously circulated as a report on Appendix 8. There is blanket parking here on a regular basis and traffic coming in to Jubilee Road from The Hill can be placed in danger and forced to reverse back out if vehicles are already committed to travelling down Jubilee Road to The Hill, and the line of parked cars gives no passing space. Obviously there is a safety issue reversing back on to a busy A road. The parking is not just for residents, but for recreation ground users, cricket and football clubs and also for walkers.

Yellow lines do exist at the corners on both sides of the junction already for a stretch of about 5 metres. There are considerations about moving the parking elsewhere, and also of course the enforcement of any illegal parking on the yellow lines. There is a need to balance the likelihood of the problem happening against the detriment of moving parking elsewhere.

OPTION 1: A section of yellow lines opposite number 4 Jubilee Road as this property already has off street parking, and the width of the road is wider at this point.

OPTION 2: Extend the existing yellow lines from the junction up to Number 2 Jubilee Road in order to extend the sight lines and allow traffic to come in to rest at the junction if traffic is committed travelling down. The highways engineer favoured option 2.

Cllr Gallagher explained the traffic sub-committee will look at the options presented and report back.

**96. LITTLEBOURNE WAR MEMORIAL HALL**

Cllr Gallagher explained it had been a busy summer, and he was pleased to see a replacement Zumba class provider. Cllr Gallagher and Cllr Reid had spent a considerable amount of time completing the city council's Single Grant Gateway application for village hall funding for the next two years.

**97. 4VPO SHOP**

Cllr Barrett advised there was a meeting on 25 September to consider applications for a grant from the Shop funding. There is about £5k to distribute.

**98. CLLR SHAW REPORT**

Cllr Shaw reminded Cllrs that at the 21 June 2012 meeting in open forum he had made mention of a resident who had been unable to attend as she was attending a "pagan meeting". This had been greeted with some (unsolicited) comments from the floor. The PCSO had challenged him privately about this reference, concerned that this was lacking in respect for the person's religious beliefs, but she has since apologised in a telephone call, as Cllr Shaw had simply been reporting what the resident had told him. Cllr Shaw reported he had now received a letter from Inspector Gordon Etheridge of Kent Police about the incident who suggested it may have been more appropriate for the Chairman to address any challenge had she felt it necessary. A line had now been drawn under the matter. The meeting closed at 9.50pm.

The Clerk left the meeting. There then followed a confidential discussion on staff issues.

Dates of future meetings: 18 October (*with Guest Speaker Cllr John Gilbey, Leader of Canterbury City Council to talk on future development around the District*), 22 November and 13 December 2012

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL  
PLANNING REPORT, 20 SEPTEMBER 2012**

**APPENDIX 2**

**New Applications**

CA/12/01389/VAR	3 School Path  Variation of condition 09 of planning permission CA/12/0500/FUL relating to application for a new planning permission to replace planning permission CA/09/00308/FUL for a replacement detached dwelling in order to extend the time limit for implementation; variation in respect of approved drawings	Cllr Betty Jeffries has declared an interest in this applicant as she lives in Roseacre Road although the application does not affect her. The parish council has no objections. Two comments would be that it seems a waste of plot size to have a two bedroom house on a plot of this size, however, Cllrs appreciate that the design and size etc is down to the applicant. Additionally, as the permission granted is now for a house rather than a bungalow should the applicant wish to move the house back further from the footpath the council would have no objections.
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**Notifications**

CA/12/0852/FUL	36 St Vincents Close Two-storey side extension	Granted by CCC
CA/12/00833/FUL	Elbridge Hill House, Elbridge Hill Erection of garden room / greenhouse and 3.5 metres high wall	Granted by CCC
CA/12/01008/FUL	St Vincent, 4 Jubilee Road Erection of single-storey extension to rear of dwelling	Granted by CCC
CA/12/01042/LB	79 Nargate Street Single-storey extension to rear of dwelling	Granted by CCC
CA/12/01113/LIT	55 Nargate Street Demolition of existing garage in connection with the erection of replacement garage	Granted by CCC
CA/12/01105/FUL and CA/12/01102/LB	Garden Cottage, Lee Priory Demolition of greenhouse attached to Garden Cottage, erection of conservatory and single-storey rear extensions and two storey side extension to dwelling, with associated internal and external alterations	Granted by CCC

**Trees**

**1. Reynolds Place, Littlebourne –**

A request in 2009 was made to have a row of Leylandii removed. The Parish Council had no objection and the works were granted. Whilst the tree surgeon was doing the work he had an

accident and the work had to stop. The tree surgeon is now well and wants to finish the work so the city council has allowed the works to go ahead as exempt

## **2. St Vincent's Church, Church Road**

### **1.Area South of the Church**

- 1.1 remove a self seeded Yew tree adjoining the path
- 1.2 Raise the crown of the Cedar tree (marked B) by removal of the four lowest branches.
- 1.3 Cut back the growth of the two Yew trees nearest to the church (marked C and D )
- 1.4 Removal of large bushes marked on the plan which have grown between graves.

### **2.Area South East of the Church (Memorial garden for cremated remains)**

- 2.1 Remove 4 dead cherry tree stumps
- 2.2 Remove the Yew tree near the footpath(marked F)
- 2.3 Remove the small Yew tree to the east of the memorial garden (marked G) which is overwhelmed by adjoining larger Yew tree.
- 2.4 Clear the area along the fence between the memorial garden and the garden boundary with church cottage to include tree seedlings.

**3. Exempt works:** Fell a dying Roble Beech tree, located on the boundary with Church cottage garden

Cllrs have no objection to any of this work which is long over due and will certainly enhance the church yard as a whole. One Cllr commented that they hoped that the yew trimmings could be used to produce taxol also known as taxotare for treating ovarian and other cancers. The Chairman agreed to ask the Reverend Wilkinson if this could be considered. Reverend Wilkinson passed the details on to the Church wardens to see what they could arrange.

**Enforcement** - None.