

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING ON 21 JULY 2021 HELD AT 7PM IN THE LWMH
LOUNGE**

Present: Parish Cllr Peter Farrow (Chairman)
Parish Cllr Cate Reid
Parish Cllr Brian Hurlow
Parish Cllr Melanie Moore
Parish Cllr Lee Castle

Mrs Gail Hubbard, Clerk to the Council
There were three residents present.

40. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

The Chairman then welcomed everyone to the meeting. Apologies had been received from Cllr Shaw (holiday) and Cllr Giles (isolating).

41. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

There were none.

42. MINUTES OF THE MEETING HELD 23 JUNE 2021

The minutes from the previous meeting were proposed by Cllr Moore, seconded by Cllr Reid and AGREED by all and signed by the Chairman.

43. POLICING AND NEIGHBOURHOOD WATCH

There was none.

44. ADJOURNMENT

There was none.

45. COUNTY COUNCILLOR

July report had been circulated to Cllrs as follows;

Parish tours – My walks around the parishes will parish councillors and clerks have continued in June and hopefully by the end of July I will have completed these. I have also attended some parish council meeting in person.

Committee places – I can now confirm that I will be serving on the Growth, Economic Development and Communities Cabinet Committee, Kent Flood Risk Management Committee and the Commissioning Advisory Board. Having taken an interest in flooding matters I have also been put forward to fill the vacant Canterbury City Council position on the River Stour Internal Drainage Board – I shall know later this month if this is approved.

Little Stour and Nailbourne River Management Group – I had a very pleasant and informative meeting with some members of the committee and I look forward to working with them in order to address local flooding issues. Flooding can come from all sorts of places though and when Bishopsbourne experienced issues in June due to heavy rain and water flowing from fields, I was able to help get this resolved.

KALC – I was very pleased to be invited to speak to members of Canterbury KALC last month.

Covid Recovery Grant – I have sent details to all parishes about the grant fund of £6,000 that I can access for local projects. I have already had several enquiries about this, and some applications have been made, so please do let me know if you are aware of organisations that would benefit from this funding.

Footpaths – Many public footpaths have become very overgrown recently. KCC are behind on their programme for cutting these back. Any specific issues can be reported

here: <https://www.kent.gov.uk/environment-waste-and-planning/public-rights-of-way/report-a-problem-on-a-right-of-way>

46. PLANNING/TREES

The planning items were discussed as per Appendix 2 – attached at the end of the minutes.

47. FINANCE

AUTHORISATION OF ACCOUNTS FOR PAYMENT

There were receipts totalling £3825.00 NOTED for this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £4295.85 was proposed by Cllr Moore and seconded by Cllr Castle, this was unanimously AGREED. So it was RESOLVED that the payments set out be authorised – attached at end of minutes

BUDGET EXPENDITURE SPREADSHEET

The previously circulated Budget Expenditure sheet for the 1st quarter was discussed. The Clerk explained that so far this year the majority of expenditure was on general maintenance and upkeep of the village. No capital purchases had been made. All monies due from CCC had been received.

Watering of newly replanted planters was brought up, Cllr Moore to write a note to neighbouring residents asking if they could water them every once in a while.

48. CLERKS REPORT

CORRESPONDENCE

A. Bus Improvement plan

In March 2021, the government published a new National Bus Strategy which sets out a framework for recovery from the Covid-19 pandemic and a vision for future bus service improvements across the UK. The strategy places a requirement on all Local Transport Authorities and Bus Operators to create a Bus Service Improvement Plan, which will act as the vision for how we are going to try to improve bus services in Kent in the next few years. The first version of the Improvement Plan must be published by the end of October. They have therefore launched a public consultation and want to hear from users and residents about what would make bus travel more attractive.

The consultation is available at; <https://letstalk.kent.gov.uk/busfuture>. Poster displayed on noticeboard.

B. Concurrent Function funding Audit Report

Copy of letter sent from Robin Treacher, Canterbury KALC Chair to Cllr Fitter Harding over this matter expressing member's disappointment at the lack of consultation prior to the published CFF report that went before the Policy Committee on 5th July.

C. The Queens Platinum Jubilee Central Weekend 2022

In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service, having acceded to the throne on 6th February 1952 when Her Majesty was 25 years old. An extended bank holiday, from Thursday 2nd to Sunday 5th June, will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone.

Sunday 5th June

The Big Jubilee Lunch: Every year since the idea began in 2009 The Big Lunch has encouraged communities to celebrate their connections and get to know each other a little bit better, coming together in a spirit of fun and friendship. In 2022 The Big Lunch will bring the Jubilee celebrations into the heart of every community.

People are invited to share friendship, food and fun with neighbours as part of the Platinum Jubilee celebrations. A Big Jubilee Lunch can be big or small - street party or picnic, tea and cake or a garden barbeque.

Could Littlebourne consider an event on 5th June 2022 – piece to go in next LPC News asking for volunteers to help with organisation.

All other correspondence was noted.

**CLERK REPORT
LPC NEWS SUMMER EDITION**

Delivered to all of parish first week of July.

SCHOOL PATHWAY LIGHTS
Electrician contacted works TBA.

THE LIST VERGE

This annual cut/trim has now been carried up as far as St Vincent's footpath.

ADULT GYM EQUIPMENT REPLACEMENT

We now have £3600 in the budget for this replacement (£1800 from 20-21 & £1800 for 2021-22) so we can afford to replace the double unit that was removed a couple of years ago. The piece removed was a double Airwalker unit – which is quite a popular item so makes sense to replace with a similar one. Clerk seeking updated quotations.

EV CHARGING POINTS

Clerk has written to Hall, 4VPO and Rec Club asking for their thoughts on this scheme for the carpark.

LOCAL PLAN/GLADMAN SITE

Clerk has now written to all Kent MP's and also the PM and Robert Jenrick asking for support.

LHS

All current LHS agreements have now been scanned onto the laptop so can be supplied to LHS. LHS had asked for a copy of the agreements currently held by LPC.

SCHOOL PATH

Complaints have been received over the state of School Path (very overgrown with weeds/nettles) this has been reported through to PROW. It is not necessarily coming from neighbouring properties more from the path itself.

49. LOCAL PLAN/GLADMAN APPLICATION CA/21/01657

Initially the site on The Hill was included in the call for sites for the draft local plan review, however last week a formal outline planning application was submitted for 115 houses. This is just one section of the land highlighted on the call for sites map, most likely phase one of the potential development. This now means for Littlebourne there are two areas to fight against: the application itself and the inclusion of the site within the draft local plan.

The submission of the planning application came with a deadline for comments of 13th August. Cllr Farrow wrote immediately to CCC to request an extension to this deadline, with Cllr Mike Soles assistance this has been extended to the end of August, giving time for LPC to submit a thorough and considered response on behalf of the village.

An Action group subcommittee was formed last week; a small group of residents with particular expertise. The Chairman thanked Tim Bostock, Richard Andrews and Duncan Milne for their involvement so far. They are currently looking at a short list of professional planners to engage to help LPC and the village fight this application.

Neighbouring parishes have been contacted to raise awareness and support. Also the A257 Group and 4 Villages Conservation Group.

From our village survey carried out at the end of 2020, 95% of those residents that responded were happy for LPC to spend money fighting this development.

The Chairman put forward that LPC spend up to a figure of £10,000 fighting impending excessive Littlebourne development, this was proposed by Cllr Reid, seconded by Cllr Moore and unanimously AGREED.

The Chairman also mentioned that he would like to launch a public appeal; villagers may want to contribute to this fight. Details of this would need to be clarified before released to the village.

50. YOUTH SHELTER

Complaints had been received over the litter left inside the shelter, Mrs Clayson currently cleans inside the shelter on a Monday and Friday, in the middle of the week it can be rather a mess. Clerk cleared out last Wednesday and today when checked first thing it was fine so no clearing necessary. Posters have been put up inside asking for litter to be put in the bins, these had not yet been removed. PCSO contacted and advised antisocial behaviour was taking place in the shelter; PCSO had said they would call past when on duty in the evenings and speak to anyone in the shelter, it is now on their radar.

The shelter is used by all ages; mums with pushchairs sheltering from the weather for a chat, pensioners reading their newspapers and the young as a place to hang out. There has not been a graffiti problem since it was repaired last, drugs are a national problem that cannot be easily eradicated, litter should be something we can manage. AGREED by to leave the shelter in position, to remove would push the problems elsewhere in the village.

There has also been some problems with youths in Turners Orchard causing a nuisance to neighbouring properties, clerk to make the PCSO aware of this also.

51. TURNERS ORCHARD TREES

Following the falling of a large bough from one of the Ash trees in the Orchard concern had been raised by the Turners Orchard Committee about the size and health of these five large trees that border the edge of the Orchard and Recreation Ground. No works has been carried out to these trees for circa 20 years. The Committee had approached LPC due to the proximity of the trees to the recreation ground and footpath and the likely large costs involved. It was AGREED that LPC should get an expert opinion on the current state of these trees from a health and safety point of view. Clerk to arrange.

52. PLAN FOR THE CO-OPTION OF NEW COUNCILLORS

There is currently one vacancy and after the 3rd August there will be a second vacancy on the council. A number of residents have come forward expressing an interest in becoming a councillor. It was AGREED that we would invite all potential candidates to the September meeting to be interviewed and a vote could be taken on who to co opt onto the council.

53. SEPTEMBER MEETING DATE

Meeting date to be moved to Monday 6th September at 7pm. Clerk to book lounge/meeting room.

54. ANY OTHER MATTERS TO NOTE

Cllr Castle raised concern over the almost completed turning circle at the bottom of the new estate/bordering the list. It seemed there would be pedestrian access there but we need to ensure no vehicular access is possible. Cllr Castle would speak directly to Leath.

The meeting closed at 8.20pm

Dates of future meetings: 6 September, 6 October, 3 November, 1 December 2021.

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL
PLANNING REPORT 21 JULY 2021**

APPENDIX 2 & 2a

Applications since last meeting

CA/21/01657	Outline planning application for up to 115 residential dwellings (including affordable housing), introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved except for access. Land at The Hill, Littlebourne, Canterbury Kent	Extension to deadline now agreed for end of August with CCC See item 48 for full discussion Objection to be lodged
CA/21/01698	Single storey rear extension 52 Bekesbourne Lane, Littlebourne CT3	No objections to be raised from LPC
CA/21/01507	Erection of 1 no. single-storey building containing 4no. self-contained respite care units Land Rear of The Corn Stores, 12 Nargate Street, Littlebourne, CT3 1UH	No objections to be raised from LPC
CA/21/01300	Erection of detached single-storey garage with accommodation in the roofspace Brick Kiln Cottage, Court Hill, Littlebourne CT3 1UB	No objections to be raised from LPC

Notifications

CA/20/02880	Erection of 1no holiday let with associated access and parking. Little Stour Farm, Nargate Street, Littlebourne CT3 1QJ	REFUSED 28/06/21
CA/21/01213	Conservatory to rear 23 Nargate Street, Littlebourne CT3 1UH	GRANTED 12/07/21

Trees for Info

CA/21/01301	TG1 - To crown lift 3x Lime's, 2x Cherry's and 1x Horse Chestnut to 6m over roadside - To	CCC have given no objections
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	<p>clear internal growth failing BT lines on 1x Lime - To prune branches failing on BT line over road side on 1x Lime to give 1m clearance to wires and remove epicormic growth on main stem T2 - To prune 1x Conifer reducing the overhang to the shed by approx 1m and also removing all branches overhanging neighbouring property back to boundary T3/4 - To prune 2x Cherry away from building giving approx 1m clearance T5 - To reduce branches from 1x Horse Chestnut overhanging sports club by approx 2.5m T6 - To reduce branches from 1x large Horse Chestnut overhanging cricket nets by approx 2.5 m T7 - To reduce branches overhang from 1x horse chestnut next to orchard by approx 3m and crown lift over footpath to 4m T8 - To crown lift 1x Ash on rear boundary to 4m over footpath and reduce back overhang by 2m</p> <p>Little Court 5 Nargate Street Littlebourne Canterbury Kent CT3 1UH</p>	
CA/21/01723	<p>Cedar elm to be felled, dead and overhanging neighbouring property. Second cedar tree to be reduced in height by 50%. overhanging neighbouring property and access road to neighbouring properties. Main power cables to 4 properties are located adjacent to both trees.</p> <p>Saint Vincents Church Church Road Littlebourne Kent CT3 1UA</p>	No concerns raised from LPC, necessary works

**LITTLEBOURNE PARISH COUNCIL
FINANCIAL REPORT FOR MEETING 21 JULY 2021**

APPENDIX 3

(A) FINANCIAL MATTERS

- (a) RECEIVED the bank statements for June 2021, and RESOLVED the signature of the Chairman thereon.

(B) RECEIPTS

LPC COMMUNITY FUND

4VPO annual rental share payment	3825.00
TOTALS	£3825.00

LPC

None	0.00
TOTALS	£0.00

(C) DIRECT DEBITS

1x1 Ionos	Website monthly charge July	18.00
Unity	Broadband and phone line quarterly bill	157.26
Nest	Clerks pension July	96.66
TOTALS		£271.92

(D) AUTHORISATION OF ACCOUNTS

BACS	Bourne to Garden – contract mowing June	480.00
BACS	Mickle creative solutions – LPC News printing	252.00
BACS	The Vineyard Garden Centre – Fifth Trust Gardening Services	262.20
BACS	Meadow Grange Nursery – planter restocking and tidy	480.00
BACS	Expense payments	31.73
BACS	Landcare – strimming and List verge clearance	810.00
BACS	Mrs Clayson – litterpicking and sweeping/trimming	560.00
BACS	Staffing payments	1419.92

TOTALS **£4295.85**

Draft