



LITTLEBOURNE PARISH COUNCIL

Clerk: Gail Hubbard, 7 Bifrons Road, Bekesbourne, Canterbury CT4 5DE
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Website: www.littlebourne-parish-council.co.uk

Chairman: Cllr Peter Farrow

TO: ALL MEMBERS OF LITTLEBOURNE PARISH COUNCIL

Councillors are hereby summoned to attend a remote session of the Littlebourne Parish Council Statutory Annual Meeting on **WEDNESDAY 5 MAY 2021** to be conducted via Zoom, at **7.00pm** for the transaction of the business described in the following Agenda.

G HUBBARD, CLERK TO THE COUNCIL

A G E N D A

1. The Election of the Chairman for the Council year **2021-22**
2. The Election of the Vice Chair for the Council year **2021-22**
3. The Chairman's welcome and apologies for absence.
4. Declarations of Cllrs' Interest & any requests for dispensations
5. Minutes of the last meeting held **7 APRIL 2021**
6. AGREE LPC Sub Committee structures and representations on other bodies (Appendix 1)
7. Annual Subscriptions to renew
 - (a) Kent Association of Local Councils;
 - (b) Society of Local Council Clerks;
 - (c) Campaign for the Protection of Rural England;
 - (d) Action with Communities in Rural Kent.
 - (e) Kent Playing Fields Association
8. Policing, NHW and KCC Community Warden

The meeting will be adjourned for parishioners' questions and comments on agenda items only

9. TO RECEIVE City and County Cllrs Reports/comments
10. Planning/Trees Report (Appendix 2).
11. Highways matters
 - I. Road sweeping feedback from meeting with CANENCO
12. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)
13. Correspondence and Clerk Report (Appendix 4)
14. TO AGREE exactly what LPC wants provided trim trail wise on The List open space
15. TO DISCUSS how to progress with the LPC objection to development on Mounts land
16. TO DISCUSS quotation received for toilet project and DECIDE next steps
17. TO CONSIDER request from Ivy Barn to place signage on the front of the long carpark
18. TO REVIEW the format of the meetings from June onwards
19. Confidential item – Clerks Salary 2021-22

Dates of future meetings: 2 June, 7 July, 1 September, 6 October, 3 November, 1 December 2021.

If residents wish to attend the meeting please contact the clerk on the above email to obtain the meeting invite link by 4pm on the day of the meeting.

Please note this meeting may be recorded for LPC records.