



LITTLEBOURNE PARISH COUNCIL

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Chairman: Cllr Peter Farrow

TO: ALL MEMBERS OF LITTLEBOURNE PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the Littlebourne Parish Council on **WEDNESDAY 5 JUNE 2019** at the War Memorial Hall, Littlebourne, at **7.00pm** for the transaction of the business described in the following Agenda.

G HUBBARD, CLERK TO THE COUNCIL

A G E N D A

1. The Chairman's welcome and apologies for absence.
2. Declarations of Cllrs' Interest & any requests for dispensations
3. Minutes of the last meeting held **15 MAY 2019**
4. Policing, NHW and KCC Community Warden

The meeting will be adjourned for parishioners' questions and comments on agenda items only

5. TO RECEIVE City and County Cllrs Reports/comments
6. Planning/Trees Report (Appendix 2)
7. Highways Report
8. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)
TO RECEIVE the Internal Auditor's report and any recommendations thereon (Appendix 3b)

Financial policies for review or adoption:

- i) The review of Littlebourne Parish Council's Financial Regulations, previously circulated via email to all Cllrs (Appendix 3c)
- ii) Review of the LPC Risk Assessment (Appendix 3e)
- iii) Review of the Council's Register of fixed Assets (Appendix 3f)
- iv) Review of the Council's Statement of Internal Control for year 2019-20(Appendix 3g)
- v) Review of the Council's Statement of Accounting Policies year ending 31 March 2019(App 3h)

TO RECEIVE, CONSIDER AND APPROVE the AGAR for the financial year ended 31 March 2019 for submission to the Audit Commission, comprising:

- Income and Expenditure Accounts
- The Annual Governance and Accountability Return for consideration by Cllrs and signing by Chairman,

Comprising of the;

- I. Annual Governance Statement
- II. Accounting Statements

9. Correspondence and Clerk Report (Appendix 4)
10. To DISCUSS further the car park fencing

11. To DISCUSS possibility of public toilet provisions within the village
12. To DISCUSS plans for seeking additional councillors for co-option

Dates of future meetings: 3 July, 4 September, 2 October, 6 November, 4 December 2019.

ALL RESIDENTS WELCOME TO ATTEND THE MEETING