

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 9 JANUARY 2019**

Present: Parish Cllr Mike Gallagher (Chairman)
Parish Cllr Mick Giles
Parish Cllr Cate Reid
Parish Cllr Brian Hurlow
Parish Cllr Peter Farrow
Parish Cllr Melanie Moore
Parish Cllr Sylvia Wilson

Mrs Gail Hubbard, Clerk to the Council
There were no residents present.

107. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

The Chairman wished everyone a Happy New Year and welcomed them to the meeting. Apologies were then received from Cllr Ken Shaw (electrical problems), County Cllr Michael Northey (recuperating), City Cllr Stuart Walker.

108. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

There were none.

109. MINUTES OF THE MEETING HELD 5 DECEMBER 2018

It was proposed by Cllr Giles and seconded by Cllr Moore to accept the Minutes. The minutes were duly signed.

110. POLICING AND NEIGHBOURHOOD WATCH

There were no reports this month. It was added though that Gary had been able to view the CCTV footage of the graffiti being done on the youth shelter and he would be making further inquiries.

111. ADJOURNMENT

There were no residents present. However a resident had raised concerns this week over the speed of vehicles travelling on Nargate Street, when leaving the village, travelling towards Wickhambreaux. It is national speed limit once leaving Littlebourne, right through to Upstreet. This matter is to be raised at the next A257 meeting and discussions to be had with Wickhambreaux PC over a joint position. LPC are currently pursuing the extension of speed limits throughout the village with assistance of the A257 Group.

112. CITY COUNCIL

Road sweeping, Cllr Giles still has concerns over the level of service. Clerk trying to obtain copy of the contract between CCC and Serco to clarify.

Cllr Giles also wants from CCC confirmation in writing that they are going to stick to the procedural agreement regarding housing. Clerk to seek clarification.

113. PLANNING/TREES

Planning notifications on Appendix 2 were noted – attached at end of minutes

114. FINANCE

FINANCIAL MATTERS

(a) RECEIVED the bank statements for November and RESOLVED the signature of the Chairman thereon;

- (b) NOTED £11.99 will be taken from our account by DD on 15th January for our 1x1 website
- (c) NOTED the Clerk has prepared the 3rd Quarter VAT reclaim totalling £3592.79 and submitted the forms online.
- (d) NOTED £263.97 will be taken by DD from our account on 17th January for our BT Business phone and broadband.

AUTHORISATION OF ACCOUNTS

There were receipts totalling £77.12 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £2,108.77 was proposed by Cllr Hurlow and seconded by Cllr Reid together with Appendix 3a presented at the meeting totalling £859.22 which was proposed by Cllr Reid and seconded by Cllr Giles. So it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

END OF QUARTER BUDGET EXPENDITURE

The figures laid out in Appendix 3b were previously circulated to Cllrs and represented the expenditure of precept and concurrent for the 3rd quarter of 2018-19. Concurrent expenditure is already showing overspend and is forecast to be £3000 overspend come year end. This is anticipated as we were not awarded the full amount by CCC. This shortfall will be made up from precept monies.

115. CLERK REPORT CORRESPONDENCE

A. Community Governance Review Reorganisation Order

The Reorganisation Order has now been completed and sealed by CCC. The Order formalises the decisions of Council in relation to the Community Governance Review and any incidental matters arising from those decisions. The Order will take effect from 1 April 2019. CCC has written to the Local Government Boundary Commission for England about the consequential matters relating to district ward and county division boundaries that are no longer coterminous with the new parish boundaries, details of which were set out in the report. None of these parish changes impact upon Littlebourne.

B. Thank you letter from Mrs Clayson

For her Christmas bonus from LPC.
All other correspondence was noted.

CLERK REPORT

BUS SHELTERS

Additional seat in The Maltings bus shelter is now in place. Both shelters and seat added to Insurance policy and asset register. Second lot of graffiti has been cleared off Wingham bound shelter.

LITTER BINS

New fence mounted bin for Rec ground ordered and has now arrived ready to be fitted. Dog fouling campaign to be mounted, stock of poo bags received from CCC following meeting with Cllr Moore and the Clerk.

YOUTH SHELTER

Graffiti reported to Police as recommended by PSCO. Request submitted to CCC to clear off graffiti and forms completed for this to be done. A great job Cleaning/repainting carried out by Serco on 20th December.

116. CCTV FORM

Cllr Giles proposed the adoption of the CCTV form, which would be required to be submitted by anyone wishing to request information from the LPC CCTV cameras, this was seconded by Cllr Reid and AGREED by all.

117. 2019 ANNUAL PARISH MEETING ARRANGEMENTS

This year's APM will be held on Wed 20th March, with a 7pm start, refreshments from 6.45pm. This meeting is not a regular business meeting, nor an AGM, but an opportunity to hear reports from village organisations. We would pare back reports for this year's meeting to ensure the meeting did not finish too late. Leath Park to be approached to see if they would give an update to the village on The List development.

We would also ask residents in the March LPC News if they have any burning issues that they would want to see covered at this meeting.

118. SIGNAGE IN THE VILLAGE

- With regard to requested hedgehog signage, various options were discussed but we should concentrate on Church Road/Court Hill. It was AGREED that one would be installed at the top of Court Hill, in an attempt to slow vehicles approaching from this direction. Clerk to purchase.
- The sign for the Rec ground gate and the LPC logo's for the two bus shelters were AGREED. Clerk to order.
- Signage directing HGV's to use Jubilee Road was discussed. It was pointed out that signage would be needed on every junction if this was pursued, where would you stop. The correct routes should be loaded onto the sat nav's, providing they are using commercial ones. Ask A257 Group for an update on the commercial sat nav situation.

119. TWINNING

LPC have struggled to get interest from parishioners but the adult survey indicated that we could continue with Twinning opportunities. Cllrs Gallagher, Wilson and Reid met with representatives from Wimille in December to discuss possible plans for 2019.

Village organisations had been written to asking if they would like to be involved. Littlebourne Art Group had responded with some positive suggestions for Art related visits.

Cllr Wilson confirmed that both the School and Ladybirds wish to continue with Twinning with their counterparts in Wimille.

A walk is being arranged for 6th April for Wimille to come to Littlebourne.

It was decided that we should arrange a time for a get together and coffee in the lounge for interested residents to discuss forming a committee to run a village event in Littlebourne this summer. LPC would facilitate and assist with funding but a separate committee would be needed to organise. This meeting could be advertised on Facebook, website, LPC News and the noticeboard. If such an event could be planned, an invite could be extended to Wimille.

120. ELECTIONS 2019

The Parish Council elections will take place on Thursday 2nd May 2019. KALC are making available posters and leaflets for advertising the elections. Posters to be displayed to encourage new Cllrs on board. Item to be written for LPC News in March. CCC timetables for paperwork to be published nearer the time. Leaflets to be ordered from KALC for distribution to interested residents.

The meeting closed at 9.35pm.

Dates of future meetings: 6 Feb, 6 Mar, 20 Mar (APM), 3 April, 8 May, 5 June, 3 Jul, 4 Sept, 2 Oct, 6 Nov, 4 Dec 2019.

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL
PLANNING REPORT, 9 JANUARY 2019**

APPENDIX 2

New Applications

CA/18/02475	Proposed 2no. Two-storey semi-detached dwellings and change of use of public house to 2no. Semi-detached dwellings, together with associated landscaping and parking. 2 Bekesbourne Lane, Littlebourne CT3 1UY	LPC have no objections to this application however we do have concerns over visibility for vehicles pulling out of the access point. We also regret the loss of the pub.
CA//18/02559	Proposed single-storey side extension to existing garage to allow the change of use of garage to garden room. 57 Nargate Street, Littlebourne, CT3 1UJ	Response by 1 Feb 19 Planning Cllrs to visit neighbours
CA/18/02579	Proposed sub division of existing bungalow to create 2 no. semi-detached two-storey dwellings and extension to side. Holmbury, Church Road, Littlebourne CT3 1UA	Response by 1 Feb 19 Postcards to be delivered to neighbouring properties

Notifications

CA/18/02152	Proposed single storey side extension and single-storey rear extension with 2no roof lanterns. 75 Nargate Street, Littlebourne CT3 1UJ	GRANTED 10/12/18
CA//18/02229	Application for lawful development certificate for proposed log cabin in rear garden. 30B Nargate Street, Littlebourne CT3 1UJ	WOULD BE LAWFUL