

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 5 DECEMBER 2018**

Present: Parish Cllr Mike Gallagher (Chairman)
Parish Cllr Mick Giles
Parish Cllr Cate Reid
Parish Cllr Brian Hurlow
Parish Cllr Peter Farrow
Parish Cllr Melanie Moore
Parish Cllr Ken Shaw
Parish Cllr Sylvia Wilson

Mrs Gail Hubbard, Clerk to the Council
There was one resident present.

94. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

The Chairman welcomed all Cllrs to the meeting and wished everyone a Merry Christmas. Apologies were then received from County Cllr Michael Northey (unwell), City Cllr Stuart Walker.

95. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

Request made for all Cllrs dispensation over precept setting.

96. MINUTES OF THE MEETING HELD 7 NOVEMBER 2018

It was proposed by Cllr Giles and seconded by Cllr Moore to accept the Minutes. The minutes were duly signed.

97. POLICING AND NEIGHBOURHOOD WATCH

The PCSO report from Gavin and Amy was circulated prior to the meeting;

Criminal damage – St Vincent's, Littlebourne
Theft from a vehicle – The Maltings, Littlebourne

There has been a lot of thefts and burglaries in the rural of late with the night's drawing in there could be a lot of activity, so please keep doors and windows locked.

The recent spate of human excrement found in the village especially in Turners Orchard and the youth shelter was mentioned. Perhaps it was time to mention on Facebook and the Gazette asking residents to be vigilant and report incidences.

98. ADJOURNMENT

Resident Mr Lindsay has few items he wished to raise regarding agenda items;

- The lack of toilet facilities is the same elsewhere, CCC are closing public toilets. He cannot see a solution to this.
- A report of sheep remains discovered along the fence line in Pinewood. LPC to report to landowner.
- Concerns over vehicles using the List track further up than tarmacked stretch. LPC are aware of this situation and are considering gating it off for vehicular traffic.
- St Vincent's parking problem is mostly due to some people parking irresponsibly and not considering the knock on effect.

99. PLANNING/TREES

Planning notifications on Appendix 2 were noted – attached at end of minutes

100. FINANCE

FINANCIAL MATTERS

- (a) RECEIVED the bank statements for October 2018, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15th December for our 1x1 website
- (c) NOTED £69.59 will be taken from our account by DD for December's employer and employee pension contributions.
- (d) NOTED the clerk has placed £60,000 on a 6month fixed term deposit with Lloyds Bank at a rate of 1%.
- (e) The clerk has prepared the annual peppercorn rent invoice for Mr & Mrs Thompson, Court Hill.
- (f) The clerk has submitted the online Annual Return 2018 for Littlebourne Recreation Ground at zero value.

AUTHORISATION OF ACCOUNTS

There were receipts totalling £672.74 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £18,670.49 was proposed by Cllr Reid and seconded by Cllr Giles together with Appendix 3a presented at the meeting totalling £2134.19. So it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

SETTING OF PRECEPT FOR 2019-20

RECEIVED and AGREED the finance sub-committees draft precept figures for 2019-20 as previously circulated to Cllrs as Appendix 3b. The proposed figure of £40,797.40 (rounded to £40,797 by CCC) would be an increase of £848 on last year's figure, mostly due to the end of Government Funding for council tax support, which gave us £609 last year. However according to CCC there are 21 more houses paying council tax than last year, so this slight increase will probably not mean an increase per property. It was thus proposed by the Cllr Giles and seconded by Cllr Hurlow to accept the budget as laid out. Clerk to advise CCC of the requirement.

LPC INVESTMENT POLICY

This has been drawn up due to new statutory legislation and recommendations; it was also discussed at the recent Finance meeting. Cllr Reid proposed the adoption of this policy, this was seconded by Cllr Shaw and AGREED by all.

Mr Lindsay left at 8pm

101. CLERK REPORT

CORRESPONDENCE

- A. An email had been received from a resident concerned with the number of hedgehogs being run over on Church Road asking PC if we could fund and install some signage encouraging drivers to drive carefully. LPC to consider further and look at possible locations for siting of signage
- B. Kent Fire & Rescue Service (KFRS)
Have issued a safety and wellbeing plan update 2018 to give local people an update on the work they do and the range of services they provide. Further details on their Safety and wellbeing plan update, together with a short survey and consultation about next year's Council Tax can be accessed via the following link <http://www.kent.fire-uk.org/about-us/plans-policies-and-performance/safety-and-wellbeing-plan-update-2018/>

- C. Kent County Council consultation on the draft Kent County Council Libraries, Registration and Archives strategy for the next three years, including a proposal to tier libraries and review library opening hours.

The public consultation will run from today to 29 January. We want to hear everyone's views before a formal decision is taken. The draft strategy and the consultation questionnaire can be found online at www.kent.gov.uk/lrastrategy or paper copies are available in all Kent Libraries, Register Offices & Gateways.

All other correspondence was noted.

CLERK REPORT

BUS SHELTERS

Both shelters are now in position. Additional seat in Maltings shelter still outstanding, Externiture are to do this on a separate visit.

YOUTH SHELTER

Repair works to the front of the shelter have now been carried out.

BIN ON LIST

Has been reset in the ground by King & Johnston just past the allotment gates. Unfortunately this has since been hit by a lorry and removed from site.

SPLIT BOLLARD

The bollard outside the Anchor has now been replaced.

MANHOLE COVER IN CARPARK

Works to be done early next week.

DEFIB CABINET

The Perspex covering the keypad has broken off. Replacement piece ordered online and to be fitted next week.

LPC NOTICEBOARD

To be sanded and re-varnished by the decorators that are currently doing the hall.

LITTER BINS

Clerk and Cllr Moore to meet with CCC on 12th December as part of CCC's litter bin review.

KCC HIGHWAYS SEMINAR

The Clerk attended this seminar on 9th November and updated Cllrs with the main points from the session. The Chairman mentioned that the A257 Plan is now being looked at by KCC and they have promised to come back to each individual village on the items that affect them.

102. PARKING REGULATION REVIEW 2018

Yellow Lines for St Vincent's Close - Serco had put forward a request for the 2017 review for yellow lines around the corners and along into the road, LPC backed the scheme for around the corners only but it received no support from residents, only 5 objections from residents. So it was taken no further. There have been lots of problems this year with bins not being emptied as the trucks could not get into the road with vans parked around the corners. LPC have asked residents if things have improved since the building works had finished and if yellow lines are needed. From comments received there does not appear to be an overriding support for yellow lines. LPC to take no further.

Yellow Lines for Elmleigh Road - School parents are parking right on the corners of Elmleigh Road making it very difficult for residents to get in and out of the road at these times. Requests made via Gary Moore, Community Warden for yellow lines following complaints from residents. There does seem to be support from residents for yellow lines on the corners.

Yellow Lines across Rec gate in Jubilee Road - Access for emergency vehicles to Sports Club, Turners Orchard etc. Turners Orchard has had two fires this summer when a fire engine has needed access. This suggestion has come from LPC and was previously supported by Cllrs.

LPC to request Yellow lines for Elmleigh Road and across the Rec gate on Jubilee Road, under the 2018 Parking Regulation Review. This would then go out for public consultation if CCC take forward.

103. SERCO ROADSWEEPING

Matter raised by Cllr Giles, as Serco are apparently contracted to sweep every two weeks. Residents are not getting what they pay for. Every time Cllr Walker mentions it on our behalf, the roads are then swept, until they are chased again. LPC to write formally to Cllr Walker expressing our dissatisfaction with the level of service we receive. Cllr Shaw to also raise at the next Street Monitors meeting.

104. CCTV OPERATION

Discussions regarding the CCTV had highlighted some updates that could be made to our procedure to ensure it is clear for everyone. CCC operate with a form for those wishing to view CCTV footage. Clerk to draw up CCTV Form along the lines of the CCC one ready for adopting at January's meeting.

LPC are the CCTV operator and recorded images are restricted to the operator and any other authorised person where it is necessary for them to see it. We have the right to refuse any request for information unless there is an overriding legal obligation.

Once adopted forms and details to be shared with other three parties.

105. VILLAGE SURVEY FEEDBACK

Cllr Moore gave us a rundown of some of the statistics from the survey, of those that completed the survey;

- 96% felt Littlebourne was a pleasant place to live
- 86% felt Littlebourne was a safe place to live
- 55% felt that roads were not safe for pedestrians
- 51% felt that there are enough amenities
- 75% of people know what the PC does
- 58% felt that LPC communicates well
- 79% know how to contact the PC
- 97% are aware of our twinning with Wimille
- 94% support PC grants to local organisations
- 83% support the bus shelters project

Cllr Moore is in the process of scrutinizing the various comments made and grouping them into categories. The Chairman thanked Cllr Moore for the time and effort she had put into this survey.

The winning name was drawn for the £50 prize.

106. TWINNING 2019

The Twinning Cllrs are meeting Wimille representatives on 15th to discuss ideas for 2019. We have struggled recently to get people to come to the one twinning event we have arranged. Various suggestions were made for twinning events. It was also suggested perhaps we could join forces to create a village fete – LPC, the Church, School, Clubs & groups. Perhaps a separate group could be formed to organise such an event for 2019.

Cllr Wilson reminded Cllrs of the WMH Quiz on this Saturday night, 8th Dec.

The meeting closed at 9.20pm.

Dates of future meetings: 9 Jan, 6 Feb, 6 Mar, 20 Mar (APM), 3 April, 8 May, 5 June, 3 Jul, 4 Sept, 2 Oct, 6 Nov, 4 Dec 2019.

Signed..... (Chairman)

Date.....

LITTLEBOURNE PARISH COUNCIL PLANNING REPORT, 5 DECEMBER 2018

APPENDIX 2

New Applications

CA//18/02125	Application for listed building consent for an externally fitted, semi concealed unit box to contain the gas meter. 28B The Hill, Littlebourne CT3 1TA	No objections in LPC
CA//18/02229	Application for lawful development certificate for proposed log cabin in rear garden. 30B Nargate Street, Littlebourne CT3 1UJ	LPC have concerns over this application. This property has already been extended beyond what is shown in the plans. Is there room for this log cabin and should it be sited so close to the river (flood risks).
CA/18/02152	Proposed single storey side extension and single-storey rear extension with 2no roof lanterns. 75 Nargate Street, Littlebourne CT3 1UJ	No objections from LPC

Notifications

CA//18/01248/FUL	Proposed single storey outbuilding and boundary wall with automated gates following demolition of front boundary wall. Primavera, 33 Nargate Street, Littlebourne CT3 1UH	GRANTED 07/11/18
CA//18/01657/FUL	Proposed erection of 3no two storey terraced dwellings with accommodation in the roofspaces and change of use of public house to 2no semi-detached dwellings, together with associated landscaping and parking. 2 Bekesbourne Lane, Littlebourne CT3 1UY	REFUSED 23/11/18

CA/18/01937	Change of use of land for the proposed siting of 2 x5m bell tents for short term holiday accommodation together with the erection of a mobile toilet and shower unit. The Brambles, 3 School Path, Littlebourne CT3 1XA	GRANTED 29/11/18
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