

**LITTLEBOURNE PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 1 NOVEMBER 2017**

**Present:** Parish Cllr Mike Gallagher (Chairman)  
Parish Cllr Mick Giles  
Parish Cllr Cate Reid  
Parish Cllr Sylvia Wilson  
Parish Cllr Pamela Evans  
Parish Cllr Brian Hurlow  
Parish Cllr Peter Farrow

Mrs Gail Hubbard, Clerk to the Council  
There were no members of the public.

**70. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE**

The Chairman welcomed everyone to the meeting.  
Apologies were received from Cllr Shaw (holiday), Cllr Moore (attending another meeting), City Cllr Stuart Walker (holiday), County Cllr Michael Northey (prior engagement), PCSO Gavin Dodwell and Community Warden Gary Moore (both off duty).

**71. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION**

There were none.

**72. MINUTES OF THE MEETING HELD 4 OCTOBER 2017**

It was proposed by Cllr Evans and seconded by Cllr Wilson to accept the Minutes. The minutes were duly signed.

**73. POLICING AND NEIGHBOURHOOD WATCH**

The PCSO report had previously been circulated to Cllrs and is shown below;

Report for Littlebourne, Stodmarsh, Ickham, Grove, Brambling and Wickhambreaux areas from 01/10/2017 to 31/10/2017.

**CRIME REPORT INCIDENTS.**

- Theft in Littlebourne
- Criminal Damage in Littlebourne

**POLICE RELATED INCIDENTS**

- Bogus callers in Stodmarsh
- Vehicle looking for scrap in Wickhambreaux
- 2 suspect events in Littlebourne
- Abandoned vehicle in Littlebourne

Canterbury Police is appealing to all residents, to ensure that they keep their homes safe;

- Keep front, patio and back doors closed and locked when you are elsewhere in the house or in the garden.
- Ensure that all windows and external doors are not only closed but locked at night or when you are out of the house. Even a small window could provide a burglar with an opportunity to reach through and open a larger window to gain access.

Clerk to thank Gavin for his report and also thank Gary for his valuable involvement in the village.

**74. ADJOURNMENT**

There was none.

## **75. PLANNING/TREES**

The planning notifications on Appendix 2 were noted – attached at end of minutes

The Chairman reported back on the legal advice we had now received from our solicitors on LPC's position with regard to The List track ownership, maintenance and access for the 4 properties granted permission under CA/17/00137/FUL.

LPC had sought advice over whether the access granted in the 1920 indenture could be restricted to that of agricultural only. This would then make this permission granted as 'excessive use' of the access. The advice concludes that LPC should not pursue this avenue any further.

With regard to the ongoing maintenance of the track unfortunately when the land which is now owned by Rydon was conveyed to Mr Newing in 1920, Mr Phelps gave the right of way but did not require him to contribute to the upkeep of the roadway.

LPC have had a full survey of the boundaries carried out, and will be contacting Rydon over the siting of these 4 properties within their plots and seeking further advice on the positioning of other fencing on the track. Surveyor to be asked to carry out some further works.

## **76. FINANCE**

### **FINANCIAL MATTERS**

- (a) RECEIVED the bank statements for September 2017, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15<sup>th</sup> November for our 1x1 website
- (c) NOTED £46.00 will be taken from our account by DD for November's employer and employee pension contributions.

### **AUTHORISATION OF ACCOUNTS**

There were receipts totalling £890.56 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £2645.71 was proposed by Cllr Hurlow and seconded by Cllr Reid together with Appendix 3a presented at the meeting totalling £2067.27 which was proposed by Cllr Reid and seconded by Cllr Farrow. So it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

## **77. CLERK REPORT**

### **A. HAVE YOUR SAY ON KENT COUNTY COUNCIL'S PROPOSED 2018/19 BUDGET**

To balance KCC's budget for 2018/19 we have to find an estimated £66m of savings in response to additional spending demands and reduced government grant. Our consultation includes plans for £56m of savings with a further £9m yet to be identified.

We would really welcome your comments on these plans as well as suggestions as to where you think savings can and should be made.

Leader of Kent County Council Paul Carter said in a recent press interview that "the consequences for next year's budget are really very significant"

KCC plans to increase Council Tax by the amount permitted under the referendum principles, including the additional social care levy. The estimated increase for 2018-19 is 3.99% (£41.84 per year for a band C property.) This will increase KCC's share of the Council Tax bill for a band C property to £1,089.68 in 2018/19. Since 2011-12 KCC has saved £589m in response to the financial challenge.

Please visit: [www.kent.gov.uk/budget](http://www.kent.gov.uk/budget) to have your say on our proposals to fix the 2018/19 budget gap and tell us your priorities.

**B. Email from Dover District Planning**

Advising us that the planning application we supported for the skatepark and playarea in Aylesham has been granted.

All other correspondence was noted.

**CLERK REPORT  
PLANTERS ON THE HILL**

Three replacement planters for the hill have been ordered.

**DOG LEAD HOOKS**

Thanks to Phil Wilson for fitting the purchased hooks to the posts outside the shop.

**REPLACEMENT LED LIGHT BY YOUTH SHELTER**

This work will be carried out week commencing 6 November.

**PLAYAREA REPAIRS**

Works to now be scheduled.

**TREES AT BOTTOM OF ROSE ACRE**

Clerk has been approached by a couple of villagers asking if we are going to replace the Cherry tree that was damaged and has now been removed by the bus stop seat on the corner of Rose Acre. There was also one on the other side but this died years ago. Clerk to contact residents of end properties to ask their thoughts over the replacement of the two cherry trees.

**HOWLETT'S ELEPHANT BRIDGE**

It has been brought to LPC's attention that the current alternative route (for those unable to climb the bridge) is not working as it should. The intercom that should be available 24/7 is not maintained. Cllr Giles has spoken with Howletts and they have made a proposal for an alternative system, which involves the use of a mobile phone to call for assistance. The necessary details would be given on a notice either side of the bridge and advertised elsewhere. LPC were in agreement with this option. Clerk to check with Bekesbourne with Patribourne PC if they would be in agreement of this as an alternative system.

**LITTERPICKING**

The clerk was asked to remind Mrs Clayson about wearing a hi-vis jacket when walking round on the roads in the village collecting litter. To be provided if she does not have one.

**78. THE COPPING OF PINE WOOD**

LPC have had a survey carried out by an independent advisor and from this KCC have been approached by Cllr Gallagher to see if a formal application for access to Pine Wood for this coppicing has been submitted and if so their position on it.

Cllr Giles was concerned over the way the wood was coppiced previously and if this would be done in a similar way this time. Coppicing for elephant food is a year round job, not seasonal, this left the wood in a poor state previously.

Cllr Farrow said we need to focus on the maintenance of the footpaths in Pine Wood during coppicing and the road issue (access to the wood). The Forestry Commission should be ensuring that the wood is managed properly, it is their legal responsibility. Forestry Commission guidelines can be accessed online.

It was AGREED LPC would try to set up a meeting with Howletts to discuss these issues, this would be attended by Cllr Giles, Cllr Farrow and Cllr Hurlow.

**79. MILLENNIUM AWARD 2018**

It was unanimously AGREED to run this award again for 2018, this will be advertised in December edition of LPC News

**80. LPC NEWS ITEMS FOR DECEMBER EDITION**

Suggestions were made for inclusion, including; School Wimille visit, Cherry Orchard piece, Doctors surgery progress, The List update.

**81. CHRISTMAS LIGHTS**

It was AGREED to purchase two strings of lights to hang up around the roofline of the hall. These would be plugged into the outside socket and on a timer switch from the stage. Phil Wilson has kindly offered to hang them along with some assistance. They would be turned on 10<sup>th</sup> December.

**82. VILLAGE EVENT FOR 2018**

Cllr Reid wanted us to consider this now with a view to potential dates for next year. This can then be worked around cricket dates on the rec. Cllr Wilson suggested that there would need to be a group to organise such an event, it is too much for one Cllr. Picnic in Turner’s Orchard already set for 30<sup>th</sup> June 2018.

**83. BOUNDARY REVIEW 2018**

The UK Parliament has decided to reduce the number of parliamentary constituencies, and therefore MPs, from 650 to 600. In England, the number of constituencies will reduce from 533 to 501.

The proposal would see Canterbury and Faversham combine into one large constituency. Cllrs encouraged to make their own comments on the website. <https://www.bce2018.org.uk/>. The deadline for comments to the Boundary Commission is 11 December 2017.

**84. COMMUNITY GOVERNANCE REVIEW**

CCC have now put together a summary of the consultation responses received and from this they appear to not be proposing any boundary changes for the parish of Littlebourne.

The meeting closed at 9.30pm.

*Dates of future meetings: 6 December 2017, 10 January, 7 February, 7 March, 21 March (APM), 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December 2018.*

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL  
PLANNING REPORT, 1 NOVEMBER 2017**

**APPENDIX 2**

**New Applications**

NONE		
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**Notifications**

CA/17/01897/FUL & CA/17/01898 listed building consent	Proposed single-storey rear extension following demolition of conservatory.  38 Bekesbourne Lane, Littlebourne CT3 1UY	GRANTED 06/10/17
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CA/17/02160	Proposed single-storey, rear extension. 8 Jubilee Road, Littlebourne, CT3 1TP	GRANTED 23/10/17
CA/17/01932	Proposed replacement timber front door. 12 High Street, Littlebourne, CT3 1ST	GRANTED 24/10/17 Plan amended to remove window change as Conservation Team not keen. Permission for door change only.

### **Trees**

TRE/17/00447	Beech trees (RT1) - located on rear boundary, reducing the height by 1/3 or 6-7 metres. 1 Cherry Orchard, Littlebourne, CT3 1QG	Decided - Tree no objection
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