

**LITTLEBOURNE PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 12 JUNE 2017**

**Present:** Parish Cllr Mike Gallagher (Chairman)  
Parish Cllr Mick Giles  
Parish Cllr Melanie Moore  
Parish Cllr Sylvia Wilson  
Parish Cllr Brian Hurlow  
Parish Cllr Cate Reid  
Parish Cllr Pamela Evans  
Parish Cllr Ken Shaw  
City Cllr Stuart Walker (arrived at 7.05pm)

Mrs Gail Hubbard, Clerk to the Council  
There were no members of the public.

**17. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE**

Apologies were received from County Cllr Michael Northey (attending another PC meeting) and Warden Gary Moore (off duty).

**18. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION**

There were none.

**19. MINUTES OF THE MEETING HELD 10 MAY 2017**

It was proposed by Cllr Giles and seconded by Cllr Moore to accept the Minutes. The minutes were duly signed.

**20. POLICING AND NEIGHBOURHOOD WATCH**

The village is being kept well informed by the NHW emails that are circulated by Viv Spratt. The issue with the ATM seems to be now cleared. Disappointment over lack of Police report this month, concerns that PSCO's and Warden service are still not working closely together.

A report had been received from Community Warden Gary Moore, which was read by the clerk;

Wardens report.

In the last month I have been kept busy with a range of home visits, especially around the scam mail area. Also there has been an increase in doorstep sales people trying to peddle rubbish.

I have also been engaging with local youth and hope to have some names soon of those causing damage to the youth shelter. I have also taken care of a fly tip in the village and had the dumped items removed very quickly.

Telephone scams are increasing and I am hoping to have some leaflets available soon to distribute through the village to warn people about this increasing problem.

**21. ADJOURNMENT**

There was none

**22. CITY COUNCILLORS REPORT**

Cllr Walker reported that application CA/17/00137/FUL for 4 no. semi-detached houses on The List would now not go to the June planning meeting, as more time was needed, it would most likely be discussed at the July planning meeting on 18<sup>th</sup> July. A discussion then followed on how

to best continue with LPC's objections and the current situation with our solicitors on the application.

Cllr Giles pointed out that the road sweeper had not been seen on The High Street since 10<sup>th</sup> May. Cllr Walker would again mention this to Serco.

Cllr Walker reminded us of next week's RAMP meeting. Clerk and Cllrs Wilson and Reid (attending on Hall business) are to be attending.

Cllr Walker departed at 7.55pm.

## **23. PLANNING/TREES**

The planning items on Appendix 2 were discussed and noted – attached at end of minutes

## **24. FINANCE**

### **FINANCIAL MATTERS**

- (a) RECEIVED the bank statement for MAY 2017, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15<sup>th</sup> June for our 1x1 website
- (c) NOTE D £78.20 will be taken from our account by DD for June's employer and employee pension contributions.
- (d) NOTED the clerk has prepared the necessary LPC renewal invoices

### **AUTHORISATION OF ACCOUNTS**

There were receipts totalling £25.00 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £9278.35 was proposed by Cllr Reid and seconded by Cllr Hurlow together with Appendix 3a presented at the meeting totalling £1393.85 which was proposed by Cllr Reid and seconded by Cllr Evans. So it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

## **25. CLERK REPORT**

### **CORRESPONDENCE**

- A.** Revised Infiltration Reduction Plan (IRP) for the Nailbourne catchment has been received. It has now been submitted to the Environment Agency who have indicated that they will approve it should local stakeholders have no objection or comments which should be addressed. This has been forwarded to Cllrs Giles, Shaw and Hurlow for any comments. The LS&NRMG have read and are recommending a few slight changes.
- B. Seafarers UK**

A letter has been received asking us to consider flying the Red Ensign for Merchant Navy Day on 3<sup>rd</sup> September. This day has been commemorated since 2000 but only the past two years has it been the focus of their nationwide campaign to raise public awareness of our ongoing reliance on seafarers and shipping. It was decided that a donation to the charity should be made instead of purchasing a flag.

### **CLERK REPORT**

#### **ENHANCED LIGHTING FOR PATHWAY BEHIND HALL/CLUB**

Four additional LED lights are now in position and working on a timer.

#### **SCHOOL PATH**

There have been complaints over the hedges growing along school path. Clerk has checked which hedges and contacted relevant owners to do some cutting back.

#### **PLAYAREA ANNUAL INSPECTION**

Currently seeking replacement ROSPA inspector and an alternative company to carry out maintenance works on equipment.

### **CHERRY TREES ON HIGH STREET**

Several people have now mentioned these trees are now hanging very low over the footpath, the bus stop seat and the carpark. The trees are owned by LPC and are in a conservation area. Permission for cutting will need to be sought from CCC.

### **BUS STOPS**

Clerk has been dealing with Stagecoach over positioning of stops for either side of the road. Also been checking land ownership. Both sides should work. Next step to speak with CCC to see if planning is required as both would be sited within a Conservation Area.

### **YOUTH SHELTER**

Resident David Knott had volunteered to undercoat the inside of the youth shelter to cover over the graffiti, ready for a gloss coat. LPC are very grateful to David for carrying out this job. A note of thanks is to be written.

### **CCTV**

New CCTV system is up and running however the existing UPS system is proving unreliable. Now necessary to replace it, details had been circulated to Cllrs prior to the meeting. Cllr Evans proposed this be replaced at a cost of £460 plus VAT, this was seconded by Cllr Wilson, agreed by all. Clerk to contact to arrange order. This would need to be split 4 ways.

## **26. COMMUNITY GOVERNANCE REVIEW**

We have recently been informed that Canterbury City Council is preparing to carry out a Community Governance Review, which is the opportunity to look at whether the current parish council arrangements are working in the best possible way. This includes the arrangements in the urban areas which are currently unparished. The review could decide to change current parish boundaries, change the number of parish councillors or to merge, abolish or create new parish or town councils.

The Clerk will be attending a meeting on 26<sup>th</sup> June to gain further information on this review.

## **27. HIGHWAYS**

Cllr Reid updated us on the current position with the request for the 30mph gateways to be moved, this is still under much discussions with KCC and cannot move forward at present.

Cllr Wilson raised the speed of vehicles approaching the bend and the first speed hump in Bekesbourne Lane. Pedestrians walk this stretch to access School Path or those walking to Howletts. Clerk to check 30mph signs are in place on both sides of the road.

Cllr Moore raised the speed of some vehicles using Court Hill, was there anything that could be done to slow vehicles at this point. Also when turning right out of Church Rd into Nargate street it is very hard to see if anything is coming from the right, could a mirror be placed opposite the junction to improve this?

The Chairman agreed all these items should go onto our Highways list for needed improvements.

Cllr Hurlow raised parking along Jubilee and whether the yellow lines should be revisited again. It was noted one of the bollards at the jubilee/high street junction had been eased out of the tarmac, Cllr Reid to report to KCC.

Cllr Giles proposed that LPC formally adopt the following motion and pursue KCC via Cllr Northey, this was seconded by Cllr Reid, and approved by all;

*That the KCC make it their policy to use NON-VIBRATING ROLLERS when resurfacing roads in residential areas or where there are underground services such as gas, water, sewers and electric cables.*

The use of non-vibrating rollers is just as effective, only requiring a few extra passes over the tarmac being laid to achieve the same result and having the advantage of not causing

- Structural damage to properties and contents
- Distress and disturbance to nearby residents
- Damage to underground services

The meeting closed at 9.30pm

*Dates of future meetings: 12 July, 13 September, 11 October, 8 November, 13 December 2017.*

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL  
PLANNING REPORT, 12 JUNE 2017**

**APPENDIX 2**

**New Applications**

CA//17/00933	Proposed ancillary living accommodation in rear garden.  23 Cherry Orchard Cottage, Cherry Orchard, Littlebourne, CT3 1QG	This proposal will provide some very useful accommodation and should not affect any surrounding dwellings. No objections from LPC.
CA//17/01192/FUL & CA//17/01193/LB	Proposed single-storey rear extension with glass lantern roof light following the demolition of existing rear conservatory.  38 Bekesbourne Lane, Littlebourne, CT3 1UY	The planned replacement conservatory is sympathetically designed, there is no objection from LPC.
CA//17/01035/FUL	Proposed two-storey side extension with 3 no. rooflights following the demolition of existing garage, conservatory and porch.  14 Nargate Street, Littlebourne, CT3 1UH	This property already has permission granted for a similar project. The design will enhance the appearance of the property, LPC have no objections.
CA/17/01124/FUL	Proposed single storey front and side extensions and detached single storey garage following demolition of garage.  Penny Cottage, 17 High Street, Littlebourne CT3 1ST	No objections from LPC, the plans are sympathetic to the existing house.
CA/17/01122/FUL	Proposed single storey rear extension following demolition of existing conservatory and detached outbuilding.  Mulberry Cottage, 15 High Street, Littlebourne CT3 1ST	No objections from LPC, the plans are sympathetic to the existing house.
CA/17/01103/VAR	Variation of condition 02 (drawings) of planning permission CA//15/01829/FUL for proposed front and rear extensions together with loft conversion including the demolition of detached garage and sheds, to allow addition of dormer window to rear elevation.  44 Nargate Street, Littlebourne CT3 1UJ	LPC have no objection to this application.

## **Notifications**

CA/17/00623	Proposed two-storey extension to rear elevation and porch to front elevation.  29 Jubilee Road, Littlebourne, CT3 1TR	GRANTED 22/05/17
CA/17/00828	Proposed replacement of a flue to external wall.  Haven Cottage, 73 Nargate Street, Littlebourne, CT3 1UJ	GRANTED 06/06/17