

**LITTLEBOURNE PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 19 APRIL 2017**

**Present:** Parish Cllr Mike Gallagher (Chairman)  
Parish Cllr Mick Giles  
Parish Cllr Melanie Moore  
Parish Cllr Sylvia Wilson  
Parish Cllr Brian Hurlow  
Parish Cllr Cate Reid  
County Cllr Michael Northey  
City Cllr Stuart Walker (to arrive late)

Mrs Gail Hubbard, Clerk to the Council  
There were no members of the public.

**160. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Ken Shaw (holiday), Cllr Pamela Evans (prior engagement) and Warden Gary Moore (off duty).

**161. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION**

There were none.

**162. MINUTES OF THE MEETING HELD 8 MARCH 2017**

It was proposed by Cllr Giles and seconded by Cllr Reid to accept the Minutes. The minutes were duly signed.

**163. POLICING AND NEIGHBOURHOOD WATCH**

There were no reports received this month. Clerk to pursue with Police. LPC are concerned things are happening in the village, such as the lead thefts and we are given no information about what is being done.

**164. COUNTY COUNCILLORS REPORT**

Cllr Michael Northey reported that not a lot is happening in County Hall at present due to the impending elections.

Primary school places have now been offered, 97% of Kent children have been offered one of their three choices. 89% got their first choice, 6% got their second and 2% their third choice.

KCC are to be providing health advice in schools, with drop in clinics for primary schools.

Cllr Northey departed at 7.20pm.

**165. ADJOURNMENT OF THE MEETING**

There was none

**166. PLANNING/TREES**

The planning items on Appendix 2 were discussed and noted – attached at end of minutes

**167. FINANCE**

**FINANCIAL MATTERS**

- (a) RECEIVED the bank statement for February & March 2017, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15<sup>th</sup> April for our 1x1 website
- (c) NOTE D£46.00 will be taken from our account by DD for April's employer and employee pension contributions.

### **AUTHORISATION OF ACCOUNTS**

There were receipts totalling £12,950.89 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £7,387.07 was proposed by Cllr Hurlow and seconded by Cllr Reid together with Appendix 3a presented at the meeting totalling £926.58 which was proposed by Cllr Hurlow and seconded by Cllr Wilson. So it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

Cllr Walker arrived at 7.40pm.

Cllr Giles mentioned at this point that Mrs Clayson should be asked not to empty the bin on The List as she is having to climb the fence to do so.

### **END OF QTR EXPENDITURE**

The figures laid out in Appendix 3b were previously circulated to Cllrs and represented the expenditure in all areas for the final QTR of 2016-17.

## **168. CITY COUNCILLORS REPORT**

Cllr Walker explained that after the discussions to merge 4 ways with Shepway, Dover and Thanet had not gone any further, CCC had left it open for discussions with mergers with other councils, such as Thanet, Dover or others to the West. Now with the snap election called things are more uncertain. Opportunities to share services are being sought.

Cllr Giles reported that Serco had swept the A257 against yesterday, there doesn't seem to be a pattern, but when we complain they seem to attend soon after.

Cllr Walker has had some concerns raised with him over Builders Square by a resident.

Cllr Walker left the meeting at 8.15pm.

## **169. CLERK REPORT**

### **CORRESPONDENCE**

#### **A. KCC Highways pothole Blitz**

Kent County Council launched its 2017 pothole blitz on 3 April. We are spending an extra £2.4million to repair local roads in Kent throughout spring and summer.

We used a team of local contractors for last year's pothole blitz and they successfully delivered more than 1,300 individual pothole repairs and 56,510 square meters of larger road repairs. We have made an early start on this year's pothole blitz by using the same contractors to repair potholes in April. Online fault reporting tool available on our website [www.kent.gov.uk/highways](http://www.kent.gov.uk/highways). We've made the form simpler and quicker to use, especially from mobile phones and tablets.

#### **B. The Travelhero App**

The parishes surrounding Canterbury, Faversham, Whitstable and Herne Bay have been selected as the first in the UK to pioneer a new free local transport app. The TravelHero app is designed to provide an easy-to-use tool to compare travel options in the local area for bus and cab journeys.

Available to download now from the App Store on iOS smartphones, local people can use TravelHero to plan door-to-door journeys by bus or cab, buy tickets by card or PayPal, and enjoy hassle-free travel using mobile tickets. There's also a dedicated website for information at [www.travelheroapp.com](http://www.travelheroapp.com) and a Facebook and Twitter page @TravelHeroApp.

TravelHero has brought together well-known bus service provider Stagecoach South East and Kent cab company Longley's Private Hire to make travel easier for customers in the region.

#### **C. Help fund the judicial reviews against Canterbury's South Urban Extension Development that will worsen air quality and traffic.**

LPC had received a letter from Emily Shirley and Michael Rundell asking for financial support to meet the legal costs of this JR, they need raise £25,000 to cover this legal challenge and a second JR later. Cllr Gallagher explained it was difficult to spend precept money on someone elses campaign. We can support in writing but not financially. Are happy to publicise to our residents, via Facebook and other medias.

## **CLERK REPORT**

### **HOUSING**

The 3 bed property in Court Meadows has now been let to someone from our local connection listing.

### **CCTV**

Works have now been started on the upgrade, which should be finished next week. A new HD widescreen monitor is required to view the new images. It was AGREED this should be purchased and paid for by LPC, not recharged to the other parties.

### **ENHANCED LIGHTING FOR PATHWAY BEHIND HALL/CLUB**

Works scheduled for May.

### **BROKEN POST ON LONG CARPARK FENCING**

The rotten post is to be replaced to mend the section of fencing by the bus stop.

### **CHERRY ORCHARD**

Trimming of the side of the external boundary hedge (as you turn into Cherry Orchard) has been carried out.

### **GRASS CUTTING CONTRACT**

The contract for this year has now been awarded to Bourne to Garden who will be mowing the Recreation ground and The Green, plus the necessary strimming and main hedge cut around the rec.

### **THE LIST**

Our solicitor has prepared two letters to be sent out following the measurements taken of the width of The list track, which is owned by LPC.

### **OVERGROWN VEGETATION**

There continues to be issues with vegetation overhanging from residents properties onto footpaths. The clerk has written several letters and will now pursue the matter with KCC Highways.

## **170. KALC MEETINGS**

Cllr Wilson, Cllr Moore and Cllr Hurlow had attended a KALC run planning course on 23<sup>rd</sup> March in Faversham. The feedback was that it had been an interesting day and very enlightening especially to speak with other parishes suffering similar problems with large scale application. Neighbourhood plans had been discussed at this session and another course planned for this topic.

Cllr Gallagher and Cllr Reid had attended the area KALC meeting on 18<sup>th</sup> April. The Parish Charter modification had been discussed further and all the parishes ideas had been incorporated to a suggested version which is to be forwarded to CCC.

Concurrent Funding is likely to disappear when the four year cycle of funding finishes in 2021. Parishes will need to gradually increase precepts over this period to compensate for this. Cllr

Giles raised his concerns over the double taxation this means for our residents, if the concurrent goes.

### 171. WI MILLENNIUM GARDENS

Cllr Reid explained how the beds alongside the rear of the hall and to the side of the shop had been previously planted and maintained by Littlebourne WI, but this WI has now disbanded and the beds need to be handed back. It was AGREED that LPC would take this over and arrange the Fifth Trust to carry out some basic pruning and whatever else was needed to maintain these beds.

### 172. HIGHWAYS

The planned resurfacing works on the A257 are to take place over the two nights of 9<sup>th</sup> and 10<sup>th</sup> May. Full details can be found on the noticeboard and website.

It has been agreed with KCC Highways that a non-vibrating roller will be used, due to concerns over the shaking of properties in close proximity to the road, that have suffered severe shaking on a previous occasion.

The bulk of the works are to be carried out on night one, with access available to the WMH until 10.30pm due to an LPC meeting and other activities that night.

The meeting closed at 9.25pm

*Dates of future meetings: 10 May, 12 June, 12 July, 13 September, 11 October, 8 November, 13 December 2017.*

Signed..... (Chairman)

Date.....

## LITTLEBOURNE PARISH COUNCIL PLANNING REPORT, 19 APRIL 2017

## APPENDIX 2

### New Applications

|             |   |  |
|-------------|---|--|
| CA/17/00760 | Proposed two-storey rear extension, addition of rear dormer and change of windows<br><br>11 Nargate Street, Littlebourne CT3 1UH  | Cllrs have met with some of neighbours and are to arrange meeting with applicant.<br>Concerns over access, impact upon middle property and loss of original features in a conservation area. |
| CA/17/00623 | Proposed two-storey extension to rear elevation and porch to front elevation.<br><br>29 Jubilee Road, Littlebourne, CT3 1TR   | LPC have no objection to this application.   |
| CA/17/00548 | Variation of condition 02 (approved drawings) of planning permission reference CA/14/02489 for the erection of a new medical centre (revisions to extant planning permission CA/09/00640/FUL) and erection of 9 houses as enabling development; to allow minor change to internal layout and external fenestrations, detaching plot 9 by 1m, fully hipping the garages/ car ports, infilling ground floor recesses to rear of plot 6 and 7, utilising | Full support from LPC of project   |

|                  |  |   |
|------------------|--|---|
|                  | loft space in 4 units, providing more functional surgery layout, reviewing ambulance parking and refuse storage arrangements.<br><br>Land adjacent to 1 Court Hill, Littlebourne, CT3 1TX        |   |
| CA//17/00517     | Proposed single-storey side and rear extension, together with 2 no. roof lights to rear following demolition of rear conservatory and side garage.<br><br>3 Orchard Close, Littlebourne, CT3 1SU | LPC have no objection to this application.  |
| CA//17/00367/FUL | Proposed single-storey side and rear extension following the demolition of existing garage<br><br>26 Jubilee Road, Littlebourne, CT3 1TP   | GRANTED                                     |
| CA//17/00446/FUL | Proposed single-storey side and rear extension with roof lights following the demolition of existing lean to.<br><br>37 Jubilee Road, Littlebourne, CT3 1TR                                      | GRANTED                                     |
| CA/17/00445/FUL  | Proposed loft conversion including dormer window to front.<br><br>21 Rose Acre Road, Littlebourne CT3 1SY  | LPC have no objections to this application. |

### **Trees**

|              |  |                        |
|--------------|--|------------------------|
| TRE/17/00132 | Reduce the height of three Beech trees, located in north west corner, by one third.<br><br>Land rear of 30- 34 Bekesbourne Lane, Littlebourne, CT3 1UY | No objections from LPC |
|--------------|--|------------------------|