

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14 DECEMBER 2016**

Present: Parish Cllr Mike Gallagher (Chairman)
Parish Cllr Mick Giles
Parish Cllr Pamela Evans
Parish Cllr Cate Reid
Parish Cllr Melanie Moore
Parish Cllr Sylvia Wilson
Parish Cllr Brian Hurlow
Parish Cllr Ken Shaw
County Cllr Michael Northey
City Cllr Stuart Walker (arrived at 8.10pm)

Mrs Gail Hubbard, Clerk to the Council
There were two members of the public.

101. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

Apologies were received from Community Warden Gary Moore.

102. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

The Chairman declared that the tree application for The Hill was his private address.

103. MINUTES OF THE MEETING HELD 7 NOVEMBER 2016

It was proposed by Cllr Moore and seconded by Cllr Giles to accept the Minutes. The minutes were duly signed.

104. POLICING AND NEIGHBOURHOOD WATCH

It was noted that we had heard from our PCSO and she is currently on desk duty.
The pile of barrels outside The Anchor pub had been noted, some had already been removed.

The Clerk read out the following report from Community Warden Gary Moore;

The last few weeks have been busy once again mainly dealing with rouge traders in the villages as well as the increasing number of scam victims, both from postal and telephone calls.

There has also been ongoing neighbourhood problems, with a brand new one this month which has taken up much time. I have been active in the school parking situation and was very active during road safety week in November which saw some great engagement with parents who has previously caused problems, now being very helpful. My concern, as always, around the school is the safety of the children and parents. I feel that we have been successful this year safety wise.

Fly tipping is always a problem and a concern as recent events has shown and I am desperately trying to get local people to report anything they see at the time, and not a few days later. Hopefully we can catch a few tippers if reporting gets done ASAP.

I would like to express my thanks for the use of the parish office as my base for me when in the area and also to wish you all a very Merry Christmas and hope we can all remember the reason for the season.

105. ADJOURNMENT OF THE MEETING

Resident Mr Lindsay addressed the Cllrs on the following points;

- Did we have an update on when Rydons might start onsite

The Chairman pointed out that Rydons have a 5 year period from the date of granting to begin on site, as this is only the outline application. We have not seen a full application as of yet. Also due to the economy many developers are cautious and holding back to see what happens. We don't know if Rydons have sold the site, they said from the beginning it was a possibility.

- Had the plot above the site been established
LPC have not been called upon to sign any legal documentation on the gifting of this piece of land at present, but as far we know this will come to LPC along with money to maintain it for 25 years.
- What was happening with the site on Court Hill due to the situation with Cardy's.
The Chairman said that LPC had been assured that the works will go ahead and the surgery will be built.
- Parking in St Vincents (LPC had asked for views on this situation)Mr Lindsay thought the parking could be expanded to create more parking spaces, however the main issue is those that park on the pavement as they want to park right outside their property. He explained that there has been a problem with vandalism of vehicles so people want to be able to keep an eye on them.
- LPC land above St Vincents, he would like to see this land returned to nature to save us the cost of cutting it. LPC currently rent this land to farmer Mr Twyman so it is not down to us to cut it.
- Catching Lives Charity. Mr Lindsay wanted to set up a scheme to provide foil blankets to those sleeping rough in Canterbury. The Chairman suggested he write to City Cllr Stuart Walker to put it forward and also to make contact with the charity itself to see what is already in place. LPC could advertise this for Mr Lindsay via C&V and facebook if suitable.

Resident Mrs Muirhead asked if LPC could remind residents to visit their elderly neighbours at this time of year. Cllr Moore to put on Facebook and to ask Viv via NHW link also.

106. COUNTY COUNCILLORS REPORT

Cllr Northey reported that the gritters had been out several times in Kent already. He is still pursuing the situation with the 40mph buffer zone and will come back to us.

The new LED lighting is being rolled out across Kent, these lights focus the lighting downwards, giving less light pollution. All lights are to be converted. They will save over 65% of energy and £5.5m per year. The program will cost £40 to install, each lamp has 100,000 burning hours so 15 years minimum. Initially all of Kent will revert to all night lighting, however the lights will all be controlled centrally, so individual lights can be dimmed, switched off at certain times or return to part night. We will no longer need to report faults as the central control will spot faults on lights. Works start in Canterbury district on 16 Jan with works due to be finished by 24 March. Littlebourne lights are however owned and maintained at present by CCC. Cllr Northey to find out if they will also be centrally controlled and also who will be maintaining them CCC or KCC?

Cllr Northey departed at 7.40pm.

107. PLANNING/TREES

PARISH COUNCILS VOICE NOT BEING HEARD IN PLANNING

Cllr Reid wanted to raise this item as CCC consult with us on planning applications in Littlebourne but seem to take little notice of what we say. The parishes have the local knowledge but it is mostly dismissed. No feedback is ever received from the planning department, we submit our views then hear nothing until a weeks notice of a planning committee meeting at The Guildhall. By which time the officers have already made their recommendation in the reports pack.

Both Cllr Reid and Cllr Shaw had attended the Planning Committee meeting on 6th December when The Anchor application had been decided. Cllr Reid had spoken on behalf of LPC, but felt the Councillors were not listening and the decision had already been made. She had tried to push for a site visit but this was dismissed.

The Chairman said he would take this to KALC to see what response we get from other Councils. The Chairman and Clerk have also responded to the Parish Charter consultation that closed on 9th December, there were strong words said in this about planning consultation and lack of responses from the planning department.

The planning items on Appendix 2 were discussed and noted – attached at end of minutes
The two residents departed at 7.55pm.

108. FINANCE

FINANCIAL MATTERS

- (a) RECEIVED the bank statements for November 2016, and TO RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15th December for our 1x1 website
- (c) NOTED £44.50 will be taken from our account by DD for December's employer and employee pension contributions.
- (d) NOTED the clerk has taken on two new advertisers for the LPC News for the next 4 editions.

AUTHORISATION OF ACCOUNTS

There were receipts totalling £20.00 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £2950.83, was proposed by Cllr Shaw and seconded by Cllr Giles together with Appendix 3a presented at the meeting totalling £860.76. So it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

Cllr Walker arrived at 8.10pm.

SETTING OF PRECEPT FOR 2017-18

RECEIVED and AGREED the finance sub-committees draft precept figures for 2017-18 as previously circulated to Cllrs as Appendix 3b. It was explained that the precept was to remain the same as last years. Cllr Giles proposed and Cllr Hurlow seconded to accept the budget as laid out. Clerk to advise CCC of the requirement.

109. CLERK REPORT

CORRESPONDENCE

A. South Canterbury planning application

A special meeting of the Planning Committee has been arranged on the 13 December at 6.30pm to consider the application. Special arrangements were agreed at Governance Committee to allow a number of residents associations and three parish councils (Bekesbourne, Bridge & Lower Hardres) to have their own speaking slots.

B. Notification of Preparation of the Kent Minerals and Waste Sites Plans and 'Call for Sites'

Following the adoption of the Kent Minerals and Waste Local Plan 2013-30 (KMWLP) in July 2016, the County Council is now commencing work on the preparation of two spatial sites plans (known as the Kent Minerals and Waste Sites Plans). If you wish to propose a site, details on how to do this can be found on the following website:

http://consult.kent.gov.uk/portal/second_call_for_sites_2016/second_call_for_sites_2016

The period for site submissions and the SCI and SPD consultations is 9:00am 5th December 2016 – 17:00pm 30th January 2017

C. CCC Budget

Canterbury City Council has begun public consultation on its draft budget for 2017/18. The council must find £2.2 million of savings next year in order to balance its books. Over the period 2012 to 2020, the council will have made savings totalling more than £12.5 million. The grant the council receives from government has fallen year on year and by 2019 it will have been phased out completely. The council will, in effect, become an entirely self-funding organisation.

D. KCC volunteer wardens

KCC has agreed to offer the Volunteer Support Warden Scheme to all Local Councils in Kent. Please note the deadline of Friday 20 January and that to ensure that the Scheme is viable and manageable a minimum of 12 and a maximum of 24 Volunteer Support Wardens would need to be involved. Details previously circulated to Cllrs.

All other correspondence was noted.

CLERK REPORT

LAND REGISTRATION

We have finally received back the registration confirmation of our land comprising (the List track (from bottom of allotments up), allotments, Court and List Meadows and the top field).

LITTLEBOURNE SIGN ON THE GREEN

The sign had been knocked over, this has now been removed from the site and will be repaired in readiness to re install. It was also suggested the tree that obscures the sign be cut back. Clerk has submitted a request to carry out these works to CCC, if we have not heard by 16 January 2017 we can go ahead and trim the tree back.

CHRISTMAS LIGHTS

Solar powered Christmas lights have been hung on the trellis outside the shop and in four of the trees along the road (alternate trees). These charge during the daylight then have light sensors that detect darkness, when the lights turn on. These are struggling with lack of daylight to charge.

OUTFALLS INTO THE RIVER

The clerk wrote to highlight concerns over the fencing in of four sites along the River. A response has been received from Southern Water and The Environment Agency so far.

110. CITY COUNCILLORS REPORT

Cllr Walker explained that planning concerns are the main issue at the moment with all PC's. He suggested a possible planning roadshow where CCC would talk about what can be considered and what can't when looking at an application.

Cllr Gallagher to raise at KALC on 17th Jan to see if all PC's could be involved. The other option would be to do at a RAMP meeting.

111. FEEDBACK FROM COUNCILLOR TRAINING

Cllr Moore had attended a Dynamic Councillor course, which had been attended by approx. 20 councils. They had been keen to push for PC's to engage with residents and to pull them into

meetings. Other PC's seemed to have more residents attending meetings than LPC. PC Action Plans were also mentioned; currently LPC does not produce one of these.

Communication lines in Littlebourne are good with Facebook, LPC News, website, noticeboards and gazette column. LPC also provide welcome packs to new residents that we are made aware of.

The Chairman suggested that for the January meeting everyone came up with one idea to do differently to outreach more.

112. BUS SHELTER FOR HIGH STREET

Cllr Moore had put forward a suggestion to provide bus shelters for the two stops on the High Street outside the hall. It was thought that perhaps we could approach Stage Coach in the first instance but some funding had been allowed for within the budget for next year towards this project. It would need to be a clear Perspex style for visibility for vehicles. Clerk to investigate if planning permission would be required. The JTB was also mentioned as another possible source of funding.

113. LIGHTING ON RECREATION GROUND PATH

Cllr Moore also raised the issue of the very dark section of pathway, from the hall along to the youth shelter, which has no lighting at present. Clerk to speak with electrician to see if two additional lights can be added onto the same circuit as the school path ones (which are also LPC owned).

The public meeting closed at 9.05pm and Cllr Walker left at this point.

A confidential item then followed.

Dates of future meetings: 11 January, 8 February, 8 March, 22 March APM, 19 April, 10 May, 14 June, 12 July, 13 September, 11 October, 8 November, 13 December 2017.

Signed..... (Chairman)

Date.....

LITTLEBOURNE PARISH COUNCIL PLANNING REPORT, 14 DECEMBER 2016

APPENDIX 2

For information

CA//16/02431/FUL	Proposed two-storey side extension and first-floor rear extension 30 Jubilee Road, Littlebourne, CT3 1TP	LPC commented; a concern over the connection of the new extension to the adjoining property. Not shown clearly on plans, needs addressing. Does seem a very large extension on a relatively small plot.
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Notifications

CA/16/01883/FUL	Proposed erection of 1no holiday let log cabin following demolition of an agricultural barn The Brambles, 3 School Path, Littlebourne CT3 1XA	GRANTED 09/11/16
CA/16/02239/FUL	Proposed single storey side and rear extension following demolition of rear conservatory 3 Orchard Close, Littlebourne CT3 1SU	GRANTED 16/11/16
CA/16/02367/OUT	Outline planning application for proposed detached bungalow Land adjacent to Holmbury, Church Road, Littlebourne CT3 1UA	GRANTED 9/11/16
CA/16/02410/FUL	Proposed single-storey rear and side extension following demolition of existing rear lean-to and detached garage to side elevation. 48 The Hill, Littlebourne, CT3 1TA	GRANTED 29/11/16
CA/16/02027/FUL	Proposed two semi-detached two storey dwellings. Land at the rear of the Anchor Inn, Littlebourne, CT3 1UY	GRANTED 06/12/16

Trees

TRE/16/00548	Fell 3 small, 1 medium and 1 large dead trees. Adj 1-2 Elbridge Cottages, Elbridge Hill, Littlebourne, CT3 4AU	No objections from LPC
TRE/16/00585	Trim back branches of Field Maple tree overhanging public highway on Bokesbourne Lane. The Green, Bokesbourne Lane, Littlebourne	LPC application to trim tree, prior to reinstating Littlebourne wooden sign.
TRE/16/00595	Proposed removal of Holly tree and White Hawthorn tree and replant with identical bushes. 50 The Hill, Littlebourne, CT3 1TA	No objections from LPC