

**LITTLEBOURNE PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 13 APRIL 2016**

**Present:** Parish Cllr Mike Gallagher (Chairman)  
Parish Cllr Cate Reid  
Parish Cllr Melanie Moore  
Parish Cllr Sylvia Wilson  
Parish Cllr Mick Giles  
Parish Cllr Pamela Evans  
Parish Cllr Brian Hurlow  
City Cllr Stuart Walker (arrived at 7.30pm)

Mrs Gail Hubbard, Clerk to the Council  
There was one resident.

**211. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Ken Shaw (holiday) and Cllr Michael Northey (holiday). It was noted that Cllr Paul Coakley was not present again, clerk to check how many meetings he has missed.

**212. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION**

There were no declarations of interest or requests for dispensations relevant to this meeting.

**213. MINUTES OF THE MEETING HELD 9 MARCH 2016**

It was proposed by Cllr Wilson and seconded by Cllr Giles to accept the Minutes. The minutes were duly signed.

**214. ADJOURNMENT OF THE MEETING**

There was a question raised by resident Mr Irish. Mr Irish asked the Chairman to speak to Cllr Evans regarding comments previously made over a restraining order (which is not in place) and the banning of Mr Irish from the LPC Nature Reserve (which is in place). Cllr Evans had misunderstood the details of a conversation with the Community Warden, regarding restraining orders and had since retracted what was said. With regard to entering the Nature Reserve, the Committee had decided they did not want Mr Irish to enter the Cherry Orchard Nature Reserve, following several altercations, and had advised him so (as per a letter from the Nature Reserve Committee dated 13/01/16).

Mr Irish was then taken ill and an ambulance called. The meeting was paused for a period of time.

A written response to the question will be produced.

Cllr Stuart Walker arrived at 7.30pm.

**215. COUNTY COUNCILLORS REPORT**

The Clerk read out a report from Cllr Northey;

There is not a lot to report, but I am glad to note the signs are now fully in place for the Nargate Street restrictions. I am also thinking about how I can help over the moving of the village gateway at the Canterbury end, and will be discussing the matter with Ryan on my return – but can't make any promises as money is so incredibly tight.

**216. CITY COUNCILLORS REPORT**

Cllr Walker asked how we were finding the new arrangement of him forwarding details from CCC when he received them rather than waiting until our meetings. These are going direct to the Clerk who then forwards to the Cllrs the most relevant ones. This seems to be working well.

## 217. PLANNING/TREES

As attached appendix 2 and supplementary one.

## 218. FINANCE

- (a) RECEIVED the bank statements for March 2016, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 14<sup>th</sup> April for our 1x1 website
- (c) NOTED the Clerk has prepared the VAT reclaim online for the final QTR of £510.90
- (d) NOTED CHQ3676 made out Spy Alarms for £1080 is still on HOLD due to disputed payment.

### **AUTHORISATION OF ACCOUNTS**

There were receipts totalling £16,425.35 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £4604.00, together with Appendix 3a presented at the meeting totalling £1612.81 was proposed by Cllr Reid and seconded by Cllr Giles. It was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

## 219. CLERK REPORT

### **CORRESPONDENCE**

#### **A. A Thank you note from Paul Spratt for the Millennium Award**

I am very honoured to be awarded the Millennium Award for this year. My work for both the adult and junior sections of the cricket club is sometimes tough, often frustrating but overall fruitful. It is not done for any other reason than to see that the children in the village are offered an opportunity to run around in the fresh air and achieve something themselves. My reward is always to see the smiles on their faces and the enjoyment that they get. It is especially rewarding when one of my charges are asked to play in the senior section and even more so when you get to play in matches with your own daughter. I would like to thank the Parish Council for this honour for myself but also like to say that I could never have achieved this without the support of my wife and the many other people who all play their part in the running of the adult and junior teams and more especially all the parents who bring their children along to matches.

#### **B. New email address for SERCO**

[Help.canterbury@serco.com](mailto:Help.canterbury@serco.com)

Serco have introduced a new snappier email address to make it easier for residents to report a problem. The old email address

[environmentalhelpdesk@canterbury.serco.com](mailto:environmentalhelpdesk@canterbury.serco.com)) will still be operational for the time being but the new address will be actively promoted from now on.

All other correspondence was noted.

### **CLERK REPORT**

#### **LONDON PLANE TREE IN CARPARK**

Stump grinding works now completed and the works to make good the paving surface should start in the next week or so.

#### **REPAIR WORKS TO POST & RAIL FENCE IN CARPARK**

A quotation has now been received for this works, to carry out the repairs with replacement posts by the crossing. Also to refit the rails into the fence on the corner of Jubilee road. Further quotation to be sought.

### **CHERRY ORCHARD WATER PIPE**

It has now been established that First Port (the land management company that looks after estate at Cherry Orchard) is the bill holder for the additional meter in Court Hill that connects to the outside tap and fountain in the Cherry orchard estate. LPC has thus asked First Port to advise us exactly where they need to dig to repair this water pipe and also provide us with the details of their contractor who would carry out the works so we can put them in contact with our environmental consultant, to put the necessary environmental safeguards in place. As this site is governed by legal environmental conditions. We now await this information before we progress further.

### **220. WMH**

Cllr Reid reported that the Cheeky Chicken Truck was no longer trading. Brown Owl, Stephanie Farrow is retiring from guiding after 30 years.

### **221. HIGHWAYS**

Cllr Reid reported that the group have been pushing to; Move the village gateway further out towards Canterbury, create a buffer zone and move 30mph signage out further. Annual Speedwatch day is 21<sup>st</sup> April and a group of volunteers will be out in Littlebourne that day.

### **222. HOUSING**

CCC have been pushing to allocate a non-eligible tenant into the current vacant property in Court Meadows. This is a one bedroom bungalow with level access shower facility. The legal agreement LPC have with Sanctuary sets out the criteria for eligibility for these properties. To be eligible for this bungalow the applicant must meet the Littlebourne Local connection criteria, unfortunately this applicant does not. LPC have applicants that do meet these criteria awaiting properties. LPC have requested a meeting with Sanctuary and CCC to discuss this matter further.

### **223. COMMUNITY FUND**

Cllr Giles reported that the LPC Community fund have been able to make two payments this month; £574 towards the Queen's Birthday celebrations and £3135.25 towards the inclusive roundabout project (this was the outstanding amount needed following other funding from Vogt and Cardy's). Thanks was given to Viv Spratt for sourcing the remaining amounts for this project.

### **224. QUEENS 90<sup>th</sup> BIRTHDAY CELEBRATIONS**

Set for Sunday 12<sup>th</sup> June 2016 on Littlebourne Recreation Ground, entertainments arranged so far include;

- Birds of prey demonstration
- Roving magician
- Bungee run and bouncy castle
- Activities to involve the school

### **225. THE LIST DEVELOPMENT**

Cllrs were updated with the latest options for a community facility at the WHM and were shown a possible scheme to pursue further with Rydons. The focus groups are progressing as much as possible at this stage and will be ready for action once further details/plans are made available.

### **226. WMH CARPARK**

The clerk had obtained prices for a grit bin to store away the grit more tidily. It was agreed we should order a 400litre one and place it over by the zebra crossing, in the carpark against the fence. Clerk to order. The grit will then need to be relocated from the exiting tonne bag.

Cllr Reid also had a suggestion for fixing wooden battening in front of the kerb in the parking bays, this might prevent vehicles getting too close to the fence.

The meeting closed at 9.15pm.

*Dates of future meetings: 11 May, 8 June, 13 July, 14 September, 12 October, 9 November, 14 December 2016.*

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL  
PLANNING REPORT, 13 APRIL 2016**

**APPENDIX 2**

**New Applications**

CA//16/00536/VAR	Variation of condition 02 (drawings) of planning permission CA/15/01281/VAR for the addition of combiner boxes, in respect of planning permission CA/13/01750/FUL for installation of ground-based photovoltaic solar farm (total site area 22.14 hectares), estimated output of 14.96 mega-watts and associated infrastructure including 11 inverter/transformer equipment cabinets, 2 on-site substations, grid connection and associated works.  Land to the east of Swanton Lane, Littlebourne	No objections from LPC
CA//16/00588	Cladding to front gable-end elevation.  66A Bekesbourne Lane, Littlebourne, CT3 1UZ	No objections from LPC
CA//16/00718	Details submitted pursuant to condition 04 of planning permission CA/15/00001/FUL relating to landscaping.  Manor Farm Barn, Bekesbourne Lane, Littlebourne	Landscape plan submitted

**Notifications**

CA//16/00125	Proposed rear first-floor extension with ground-floor infill and internal works.  Dawn Chorus, 76 Bekesbourne Lane, Littlebourne, CT3 1UZ	GRANTED 17/03/16
CA//16/00043/FUL	Proposed two-storey and single-storey extensions and replacement garage.  Weir Lodge, Nargate Street, Littlebourne, CT3 1UJ	GRANTED 21/03/16
CA//16/00112/FUL	Alteration to the single-storey extension	GRANTED 21/03/2016

	relating to the roof, previously approved on application CA//14/02576/FUL. 28B The Hill, Littlebourne, CT3 1TA	
CA//16/00241	Erection of a garden shed (retrospective) 11 Cherry Orchard, Littlebourne, CT3 1QG	GRANTED 31/03/16

**SUPPLEMENTARY PLANNING REPORT TO THE MEETING, 13 APRIL 2016**

CA//16/00787/FUL	Oak framed games room with home office/domestic storage in the roof space. Little Acres, The Hill, Littlebourne, CT3 1TB	Awaiting plans
CA//16/00768	Variation of condition 02 (Class of Use) of planning permission CA/07/01203/FUL for the change of use from agricultural storage to joinery workshop and glazing workshop (Use Classes B1); variation relating to the addition of Use Class B8. The Pear Store, Builders Square, Court Hill, Littlebourne	Awaiting plans