

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 9 DECEMBER 2015**

Present: Parish Cllr Mike Gallagher (Chairman)
Parish Cllr Cate Reid
Parish Cllr Pamela Evans
Parish Cllr Melanie Moore
Parish Cllr Sylvia Wilson
Parish Cllr Ken Shaw
Parish Cllr Brian Hurlow
City Cllr Stuart Walker

Mrs Gail Hubbard, Clerk to the Council
There was one resident present.

140. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

Cllr Gallagher welcomed everyone to the meeting and apologised for the late start due to the previous informal introductions with the developers overrunning. Apologies were received from Cllr Giles (recuperating), Cllr Coakley and County Cllr Michael Northey.

141. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

There were no declarations of interest or requests for dispensations relevant to this meeting.

142. MINUTES OF THE MEETINGS HELD ON 11 NOVEMBER & 30 NOVEMBER 2015

It was proposed by Cllr Moore and seconded by Cllr Reid to accept the Minutes of 11th November and then proposed by Cllr Evans and seconded by Cllr Wilson for 30th November. The minutes were duly signed.

143. POLICING AND NEIGHBOURHOOD WATCH

No reports to read out this evening. Clerk to ask PCSO and Community Warden to provide a written report if they cannot attend the meeting.

144. ADJOURNMENT OF THE MEETING

Mrs Hurlow addressed the Council and said that from last week's extra ordinary meeting it was obvious that the PC had been listening to the village and that trying to liaise with Rydens was the way forward. She thanked Cllrs both present and past for all they had done getting to this point. Mrs Hurlow departed at 8.50pm

145. CITY COUNCILLORS REPORT

Cllr Walker mentioned the proposed changes to parking with Canterbury which will see an additional 250 spaces made available. The majority of these will come from making the parking at Canterbury West Station 2 storey.

The next RAAC meeting in January will be talking about setting the 4 year cycle for concurrent funding. LPC sending representation.

Cllr Walker said himself and Cllr Cook were trying to ensure that clerks received lists of tree works planned, rather than having to access CCC site and check for new applications. Lists used to be produced and emailed round every week but this stopped over a year ago.

It would be unlikely that more CAB drop in sessions would be held, there was not a huge need identified.

Cllr Walker asked if LPC would support Cllr Northey regarding the flashing speed sign on the A257 at Ickham, which is currently broken and not planned for replacement. Clerk to forward our support for its replacement to Cllr Northey.

146. COUNTY COUNCILLORS REPORT

Cllr Northey's report read by Cllr Reid;

There is not much to report but I do hope the new weight restriction is working well. Let me know of any problems. I am going with Martin Vye to see a flood/drainage officer at KCC on Friday to discuss a range of issues along the Nailbourne and we hope this will be useful.

147. PLANNING/TREES

The planning items on Appendix 2 were discussed and noted – attached at end of minutes

148. FINANCE

- (a) RECEIVED the bank statements for November 2015, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15th December for our 1x1 website
- (c) NOTED the Clerk has prepared the annual invoice for Mr & Mrs Thompsons land rental.

SETTING OF PRECEPT FOR 2016-17

RECEIVED and AGREED the finance sub-committees draft precept figures for 2016-17 as previously circulated to Cllrs as Appendix 3b. It was explained that the precept was to remain the same as last years. Cllr Reid proposed and Cllr Shaw seconded to accept the budget as laid out.

GRATUITIES

It was AGREED that the usual £50 Christmas bonus should be given to Mrs Clayson for all her hard work in Littlebourne. It was also AGREED to give Derek and Jenney Whittaker £100 on their retirement from Scouting in Littlebourne, they have both given a huge amount of time over many years to the young people of Littlebourne and the surrounding district.

AUTHORISATION OF ACCOUNTS

There were no receipts NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £846.40, together with Appendix 3a presented at the meeting totalling £1457.89. These were proposed by Cllr Shaw and seconded by Cllr Hurlow so it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

149. CLERK REPORT

CORRESPONDENCE

A. Details on Shred that Scam! An awareness scheme by Trading Standards and KCC

They are working with Gateways and Libraries across Kent where there will be designated areas where consumers can drop off their scan mail, which will then be shredded. Poster displayed on noticeboard advertising this scheme. Primary and special schools across Kent are also being involved.

B. KALC/Kent Fire & Rescue Service – Information Update

KALC has been working closely with KFRS over a number of years around community resilience/ reassurance and community safety generally to help keep local people safe. KFRS is as ever keen to work alongside Parishes and attended more Parish Council AGMs than in the previous year to discuss local issues and how KFRS can work together for the good of the community.

The following highlights a couple of new initiatives and updates on existing initiatives:
Access to community premises during protracted incidents

KFRS Media Alerts for Parish Magazines
Fire Hydrant Initiative
Community Resilience/Reassurance Workshops

C. CANTERBURY DISTRICT LOCAL PLAN PUBLICATION DRAFT: PROPOSED AMENDMENTS (NOVEMBER 2015)

The Council is consulting on The Canterbury District Local Plan Publication Draft: Proposed Amendments (November 2015) and the Addendum to the Sustainability Appraisal (November 2015) for a period of eight weeks from Friday 27 November 2015 to 4.30pm on Friday 22 January 2016; following approval of Full Council on 19 November 2015. Please note only comments relating to the Proposed Amendments and accompanying Addendum to the Sustainability Appraisal can be considered at this stage.

Following Stage 1 of the Local Plan Examination, the Planning Inspector wrote to the Council on 10 August 2015 with his initial comments. In brief, he asked the Council to carry out further work to find additional housing sites to meet the five year housing land supply. The Inspector's letter can be found at <https://www.canterbury.gov.uk/planning/planning-policy/examination-documents/> reference CDLP16.29.7.

The Proposed Amendments document sets out the proposed additional sites for inclusion in the Local Plan. In addition, the timing and deliverability of the existing allocated housing sites has been further assessed and some sites are now being proposed for deletion from the Local Plan as they are unlikely to come forward, while some site capacities and boundaries are recommended for amendment.

The two publication documents can be viewed on the Council's website at <https://www.canterbury.gov.uk/planning/planning-policy/local-plan>

All other correspondence was noted.

150. TWINNING

Cllr Reid reported that due to the closeness of the Queen's Birthday Celebrations on 23/24th April to the proposed date for the walk in Wimille on 30th April she was trying to re-arrange the walking date.

POST MEETING NOTE: The Lord Lieutenant of Kent has sent a letter to all District and Parish Councils in Kent informing us that the official Celebrations of the Queen's 90th Birthday will be held on Sunday June 12th and will include marking the 95th birthday of HRH Prince Philip.

151. OLDER PEOPLE

Cllr Moore is now having regular surgeries at Ellen Court and is also to attend the Afternoon Club when they meet back in January.

City Cllr Walker departed at 9.30pm

152. NATURE RESERVE

The clerk read out a letter received from Mr Irish requesting the boundary hedge on the Nature Reserve to be cut back down to 2m in height. Cllr Evans explained this would have been discussed at the Nature Reserve Committee meeting on 30th November, but this meeting had to be cancelled due to the Extra Ordinary LPC meeting held that night. This meeting will be rescheduled for January and this matter will be discussed by the Committee then. Clerk to respond advising this situation.

Cllr Evans reported that they have another group of school children to visit the site and are hoping to have a fire bowl installed.

153. HIGHWAYS

The Cllrs were in agreement that the signage for the 7.5tonne limit on Nargate Street was inadequate at the High Street end; HGV’s would be already committed to turn before seeing the signage. Cllr Reid to contact Cllr Northey on this matter.

Cllr Gallagher reported he had addressed the KCC Cabinet on 27th November as part of the A257 presentation, Cllr Gallagher had talked about our section of the A257 and Nargate Street and Bekesbourne Lane that feed off it.

Cllr Reid reported that the Speedwatch volunteers had recently carried out two sessions in the village, and a number of speeding vehicles had been logged. Cllr Reid also reported that she was still in contact with KCC Highways over the bollard situation at both ends of Jubilee road, hopefully this would be rectified soon.

154. WMH

Cllr Reid reported the roof works should now have been finished.

The meeting closed at 10.05pm

Dates of future meetings: 13 January, 10 February, 9 March, 16 March APM, 13 April, 11 May, 8 June, 13 July, 14 September, 12 October, 9 November, 14 December 2016.

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL
PLANNING REPORT, 9 DECEMBER 2015**

APPENDIX 2

New Applications

CA//15/02378/FUL Victoria Taylor	Re-positioning of entrance door to side with canopy over; single-storey rear extension; and loft conversion incorporating roof lights to front elevation with enlarged dormer window to rear. 51 Nargate Street, Littlebourne, CT3 1UJ	No objections from LPC
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Notifications

CA//14/02489/FUL	Erection of a new medical centre (revisions to extant planning permission CA/09/00640/FUL) and erection of 9 houses as enabling development Land adjacent to 1 Court Hill, Littlebourne, CT3 1TX	GRANTED 24/11/15
CA//15/00286/FUL	Erection of three dwellings with alterations to existing car parking and associated landscaping. Land fronting the High Street, next to The Anchor Inn, 2 Bekesbourne Lane, Littlebourne,	WITHDRAWN

