

**LITTLEBOURNE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 11 NOVEMBER 2015**

Present: Parish Cllr Mike Gallagher (Chairman)
Parish Cllr Mick Giles
Parish Cllr Cate Reid
Parish Cllr Pamela Evans
Parish Cllr Melanie Moore (arrived at 7.08pm)
Parish Cllr Sylvia Wilson
Parish Cllr Paul Coakley
Parish Cllr Brian Hurlow
County Cllr Michael Northey

Mrs Gail Hubbard, Clerk to the Council
There were seven residents.

118. THE CHAIRMANS OPENING REMARKS AND APOLOGIES FOR ABSENCE

Cllr Gallagher welcomed everyone to the meeting. Apologies were received from Cllr Shaw (abroad), City Cllr Walker and PCSO Karl Shonhard.

119. DECLARATIONS OF CLLRS INTERESTS AND REQUESTS FOR DISPENSATION

There were no declarations of interest or requests for dispensations relevant to this meeting.

120. MINUTES OF THE MEETINGS HELD ON 14 OCTOBER 2015

It was proposed by Cllr Giles and seconded by Cllr Reid to accept the Minutes from this meeting. The minutes were duly signed.

121. POLICING AND NEIGHBOURHOOD WATCH

Police Report from PCSO Karl Shonhard (read out by the Clerk)

Apologies I am unable to attend this meeting this evening, I have a message for the Parish Council before the report. As previously mentioned I would be leaving in the near future to become a Police Constable. I found out last week that I shall be starting my training next week, so from Friday 13th November I will no longer be the local PCSO for Littlebourne and this is my last report. PCSO Lisa Williams shall remain as your local officer and will provide future reports, but unfortunately I cannot say if I myself will be replaced anytime soon. Apologies for such short notice, but thank you for the past few months.

This report is from 13/10/15 to 10/11/15. There have been 5 crime report incidents for Littlebourne, 1 of which I can detail.

CRIME REPORT INCIDENTS

- Criminal Damage – two front tyres on a car have been punctured over-night, two small puncture holes on the sides of the tyres, believed to have been deliberate. No further lines of enquiry for investigation.

•

POLICE RELATED INCIDENTS

There have been 16 calls in total, with 7 being of note:

- Road Traffic Collision – vehicle driving along Canterbury Road when airbags went off, vehicle crashed in ditch.
- Road Traffic Collision – Nargate Street, vehicle pulling out of junction and hit by another vehicle who continued to drive.

- 2x Noise complaint – neighbour dispute, issues between neighbours that were escalating due to one neighbour moving. I spoke to the neighbour and gave 101/999 advice and told them to call if there are any more issues to log the complaints. PCSO Williams also spoke to the neighbour. The noise complaint itself was a civil issue and no threats were made, and no crime was committed. Second call made several days later but just for information.
- Obstruction – parked vehicles on Nargate Street prevented a Stagecoach bus from passing through and blocked the road. Eventually the vehicles were moved.
- Suspicious Event – three to four males going door to door on Elmleigh Road selling items, no pedlar's certificate, stated they were from the Army and were part of an Army Rehab Programme. I attended but could not locate the males in the area.
- Information – caller wanted to state that their car had been sprayed with funny foam. Only one car targeted, car has previously had damage done to tyres and owner believes they are being targeted.

LPC to congratulate Karl on his appointment as a Constable and write to area Commander praising the level of service we have received from Karl.

122. ADJOURNMENT OF THE MEETING

Mr Irish asked if we would be discussing his requests regarding the water pipe and height of hedge at Cherry Orchard later in the meeting. The Chairman responded saying this would not be discussed this evening, it has already been discussed by the Nature Reserve Committee and the land agent has now approached LPC direct.

Mr Knott reported the roadworks in Nargate Street today had no lights on the cones, LPC to check this situation and report as necessary.

With regard to planning application CA/15/01903/FUL Thorpe, Church Road two sets of residents made their representations as below;

Mr and Mrs Hart (the applicants)

- Amendments have been made to the application, notice taken to previous comments
- Property now to be rendered rather than weather boarded
- Extension at front now only single storey
- 1x window pane removed from each dormer
- No plans for window seat on landing
- Roof height to remain the same
- Plan to plant screening trees
- Want to create a modest family home

Mr and Mrs Henwood (objectors)

- Reluctant objectors but feel they have to
- The property is within a conservation area
- A small bungalow to become a large family home
- Grateful for reduction in windows but they will still be overlooked
- Questioned colour of windows in dormer
- Appears to be increase in roof height
- No planting plan included

Mrs Hart stated the windows are to be wood effect UPVC and also the cladding. She also said they were committed to planting trees and screening, for both their and their neighbours benefits.

The Chairman thanked both speakers and said that the Council would discuss this application later on and let the outcome be known. Mr and Mrs Hart and Mr and Mrs Henwood departed at 7.30pm.

123. COUNTY COUNCILLORS REPORT

Cllr Northey reported that the works currently underway in Nargate Street were not scheduled works, it was as a result of an electrical fault. The HGV weight restriction works are scheduled for 23rd November (signs will be erected). The scheme is costing just under £4000 and is coming from his Highway Members fund 2015-16.

There are two consultations currently ongoing; Council tax consultation and street lights consultation.

124. PLANNING/TREES

The planning items on Appendix 2 were discussed and noted – attached at end of minutes

Cllr Northey and Mrs Irish departed at 7.45pm

It was DECIDED that the Parish Council would not object to the planning application CA/15/01903/FUL on condition of an agreed and adequate planting scheme. (Decided under confidential session at end of meeting but decision recorded here)

125. FINANCE

- (a) RECEIVED the bank statements for October 2015, and RESOLVED the signature of the Chairman thereon;
- (b) NOTED £11.99 will be taken from our account by DD on 15th November for our 1x1 website

AUTHORISATION OF ACCOUNTS

There were receipts totalling £591.76 NOTED this month. The expenditure list previously circulated to Cllrs as Appendix 3 totalling £2488.99, together with Appendix 3a presented at the meeting totalling £1846.80. These were proposed by Cllr Moore and seconded by Cllr Giles so it was RESOLVED that the financial matters and accounts, as set out be authorised for payment.

CONCURRENT FUNDING

CCC Community Committee had recommended that 8 smaller parishes be funded at 72.8% and the remainder split the balance at 65.43% this will mean an amount of £12.726.91 for Littlebourne for 2016-17.

126. CLERK REPORT

CORRESPONDENCE

- A. Letter of Thanks from Littlebourne CEP – money given from Littlebourne Community Fund
- B. KCC budget consultation <http://www.kent.gov.uk/about-the-council/have-your-say/budget-consultation>
- C. Review of Conservation Areas in the district to be carried out by CCC

All other correspondence was noted.

127. ALLOTMENTS

Cllr Evans reported that the AGM had been held on 7th November and the 3 tier system for plot rentals dependent upon size had been decided and notice given to tenants this would come into effect in November 2016(12 months' notice required). Five tenancies have not been renewed yet. There is to be another visit of the site on 21st November.

A better system has been arranged for the Saturday morning stall outside the shop for 2016.

128. KALC

Cllr Gallagher attended the meeting on 20th October, unfortunately the guest speaker the Kent Police Canterbury Area Commander did not show up. The next meeting due January will be aimed at discussing planning.

The next RAAC meeting on 30th November is also to discuss rural planning. Open to all Parish Cllrs to attend.

129. THE SCHOOL

LPC had been approached by the Head of School asking for permission to hang a banner on the BMX track fencing to announce their Good Ofsted rating and raise the schools profile, they also want to remove the purple and yellow signs on the corner of Jubilee Road. LPC AGREED to give permission for both of these requests and also to offer our congratulations to the School for the Ofsted results.

130. TWINNING

Cllr Reid reported back that she is arranging the walk to Wimille for 30th April 2016. Some of the Cllrs are visiting Wimille on 28th November for the Christmas Market.

131. OLDER PEOPLE

Cllr Moore had held a surgery at Ellen Court, which had been well attended by residents, several issues had been mentioned and LPC to take up a couple of items.

132. MILLENNIUM AWARD 2016

It was AGREED that we would invite residents to nominate for the award for 2016, as done previously and these would then be voted for by Cllrs at the February meeting in time to present at the APM on 16th March. To advertise in LPC news and noticeboard.

133. MEDIA

Cllr Moore reported that Facebook is being updated and Gazette items submitted. It was AGREED the money from the Gazette items written by Cllr Moore could be received into the LPC account and kept to fund a particular project/donation to charity. The website is also updated regularly. The deadline for the December edition of the LPC News would be 23rd November, it would then go to print ready for delivery. Items for inclusion to clerk please.

Mr Knott departed at 8.30pm

134. FLOODING

Cllr Giles reported that the water levels are currently lower than they were this time last year. Cllr Hurlow is to attend a flood seminar on Saturday 16th November. The flood Plan is being updated with new contact details at present.

135. HIGHWAYS

Cllr Reid reported that the bollard situation at both ends of Jubilee Road had been passed to the contractors, she had been chasing the missing bollards with KCC Highways.

Cllr Gallagher reported he would be addressing the KCC Cabinet on 27th November as part of the A257 presentation, Cllr Gallagher will be talking about our section of the A257 and Nargate Street and Bekesbourne Lane that feed off it. He will be addressing speeding, the request for 40mph buffer on the Canterbury side, pedestrian crossing needs for bus stop on The Hill and the 'south Canterbury rat run' through Nargate Street and Bekesbourne Lane, with its lack of pavements.

The Highways subcommittee had met, any new Speedwatch volunteers would be most welcome. They hope to instigate more Lorry Watch sessions once the HGV ban is in place on Nargate Street.

136. WMH

Cllr Reid reported the new lighting is now finished in the main hall except for the pelmet lights and stage which are to be done soon.

The Chairman had received a letter regarding the fence alongside the carpark from the resident concerned over damage to his fence from vehicles hitting it when parking. Cllr Coakley to visit resident and discuss options for fitting posts or railings and seek prices.

137. 4VPO

Awards Ceremony set for 21st November, Julian Brazier MEP to attend. Shareholders and recipients invited.

The public meeting closed at 9pm

There after followed a confidential item.

Dates of future meetings: 9 December 2015

Signed..... (Chairman)

Date.....

**LITTLEBOURNE PARISH COUNCIL
PLANNING REPORT, 11 NOVEMBER 2015**

APPENDIX 2

New Applications

<p>CA//15/01903/FUL Bernard Haasbroek</p>	<p>Side extensions with loft conversion, porch and garage Thorpe, Church Road, Littlebourne, CT3 1UA</p>	<p>LPC do not object to this application on condition of an agreed and adequate planting scheme.</p>
<p>CA//15/02102/MIN</p>	<p>Request for non-material amendment to planning permission CA/14/02576/FUL for the removal of garage door to front and replacing with a glazed screen. Change of use from garage to habitable room. Erection of a single-storey rear extension; revisions in respect of aligning the extension wall with the existing kitchen wall and removal of the internal wall between the proposed kitchen and study. 28B The Hill, Littlebourne, CT3 1TA</p>	

CA//15/02260/MIN	Non-material amendment to planning permission CA//15/01044/VAR for removal of condition 21 (code for sustainable homes) of planning permission CA/13/02036/FUL for demolition of 2 no. outbuildings and side extension to no. 32 Jubilee Road and the erection of 2 no. 4 bedroom residential dwellings together with associated garages and parking areas; revisions in respect of windows and doors, chimney and garages. 32 Jubilee Road, Littlebourne, CT3 1TP	
CA/15/00662/FUL Brendan Boyle	Proposed two storey side and rear extensions and detached garage, including modernisation and internal reconfiguration (revised scheme) 87 Nargate Street, Littlebourne CT3 1UJ	Additional papers, no objection from LPC. This no objection has already been logged on the CCC system.

Notifications

CA//15/01829/FUL Bernard Haasbroek	Proposed front and rear extensions together with loft conversion including the demolition of detached garage and sheds. 44 Nargate Street, Littlebourne, CT3 1UJ	GRANTED 13/10/15
CA//15/01897/FUL Brendan Boyle	Single-storey rear extension and timber garden studio. 6 Nargate Street, Littlebourne, CT3 1UH	GRANTED 27/10/15
CA//15/00160/FUL Ceri Williams	Removal of existing 1no. double bedroom static caravan, 1no. greenhouse and replacement with log cabin for holiday let use. The Brambles, 3 School Path, Littlebourne, CT3 1XA	GRANTED 20/10/15
CA//15/01809/FUL Karen Evans	Replacement of 1950s corrugated steel garage with oak-framed car port/garage. 1-3 Nargate Street, Littlebourne, CT3 1UH	GRANTED 21/10/15

Trees

TRE/15/09651	Juglans regia ? walnut: Specimen tree located in the centre of the drive; this tree is becoming too large for it's position, resulting in branches being torn and damaged by vehicles and light loss in the house along with branches touching the fabric of the building, to reduce the crown of the tree by removing no more than 2- 2.5 metres from the branch tips. This is in practice 25%of the leaf volume of the tree. Fraxinus excelsior ? common ash: Located on the corner of the house on the front and rear garden boundary; to prune to give adequate clearance of at least 4 metres from the side elevation of the building and to also remove the dead stub. Little Stour Farm, Nargate Street, Littlebourne, CANTERBURY, CT3 1QJ	Expires 18/11/15
--------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------

